

DR. D.Y. PATIL

COLLEGE OF COMPUTER & BUSINESS STUDIES

(Affiliated to Savitribai Phule Pune University)

AISHE CODE: C-41976 PUNCODE: CAAP014520

Statutory Bodies and their Responsibilities

	An	ti-Ragging Commi	ittee
Sr.No.	Name Of the Member	Designation	Particular of work to be done
21	Asst.Prof. Shailendra Bhangale	Principal	1) Anti-ragging rules to be formed as per UGC and Govt. norms.
	Mr. Arvind Jagtap (Fire Officer: PCMC)	Representative of Civil Administrator	2) Display notices on Notice Boards to prevent ragging on the campus.3) To maintain a record of actions taken to control and prevent ragging.
	Mr. Vijay Sawant	Representative of Police Administrator	4) To undertaken programmes of personality development of the students
	Mr. Dadasaheb Khanke (News Reporter - SAKAL)	Representative of Local Administrator	5) To take necessary measures like surprise visits in campus o like surprise visits in campus to maintain discipline
	Mr. Prashant Mehta (Secretary: Rotary Club)	Representative of NGO (Youth Faculty)	6) To maintain the record and send the report to the university.
	Mrs. Chanchala Chaudhari	Representative of Faculty Administrator	
	Mr. Ajaykumar Mishra	Representative of Parents	
	Mr. Aryan Vishwakarma	Representative of Students	
	Mrs. Neha Amar Patil	Representative of Non-Teaching Staff	







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	Interna	Internal Complaints Committee				
	A.Y. (2022-23)					
Sr.No.	Name Of the Member	Designation	Particular of work to be done			
	Asst.Prof. Shailendra	Principal	1) To attend and solve the personal			
	Bhangale		problems of female students.			
	Mrs. Vrushali Masane	Member	2) Invite Corporate Social Worker,			
			Senior Teachers, and Representative			
	Mrs.Piyanka Bhelonde	Member	of Administrative Staff from Alandi			
	Mrs. Nilima Rane	Member	and PCMC area for guidance. 3) To display the notices and			
22			information about the committee.			
	Miss. Srushti Mhaske	Student	information about the committee.			
		Representative				
	Mr. Hanuman Salikram	Student				
	Jagtap	Representative				
		1				
	Mr. Suresh Choudhary	NGO				
		Representative				







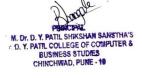
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	Grievances Redressal Committee				
Sr.No	Name of The Member	Designation	Particulars of work to be done		
	Mrs. Prajali Patil	Chairperson	To invite suggestions and complaints		
	Mrs. Rekha Dongare	Member	from students about infrastructural facilities, teachers' performance,		
	Mrs. Kavita Chavan	Member	Administration, Library and maintain the record and take necessary actions to improve the conditions.		
20	Mrs. Maya Pabale	Member			
	Mrs. Shweta Parit	Member			







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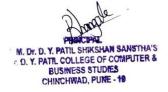
AISHE CODE: C-41976 PUNCODE: CAAP014520

College Internal Committees and their Responsibilities

Steering Committee (A.Y. 2022-23)				
Sr.No.	Name of The Member	Designation	Particulars of work to be done	
	Asst.Prof. Shailendra Bhangale	Chairperson	1) To Look into the total	
	Asst.Prof. Rekha Dongare	Member	administrative work of the college its	
2	Asst.Prof. Prajali Patil	Member	discipline, planning, execution and	
4	Asst.Prof. Kavita Chavan	Member	organization of the committee	
	Asst.Prof. Chanchala Mahajan	Member	activities and solve their difficulties.	
	Asst.Prof. Najnin Maner	Member		

	Admission Committee (A.Y. 2022-23)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done	
	Asst.Prof. Shailendra Bhangale	Chairperson	1) To consider local situation & decide	
	Asst.Prof. Nilima Rane	Member	Proper Policy as per state Govt. and	
	Asst.Prof. Tanaji Patil	Member	University norms for admission	
	Asst.Prof. Priyanka Bhelondhe	Member	procedure in the interest of the majority	
	Asst.Prof. Maya Pabale	Member	of the local students	
	Asst.Prof. Najnin Maner	Member	2) To guide the students and their	
	Asst.Prof. Sujata Salunkhe	Member	parents about different criteria and	
	Asst.Prof. Shweta Parit	Member	aspects of the admission criteria and	
3	Asst.Prof. Snehal Nipane	Member	aspects of the admission procedure	
	-		3)To display notices for guidance to the	
			student.	
			4) to conduct online admission to all	
			degree courses and other courses run by	
			the college.	
			5)to scrutinize all applications as per	
			merit list reservation list and approve	
			them.	







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	Examination Committee (A.Y. 2022-23)				
Sr. No.	Name of The Member	Designation	Particulars of work to be done		
	Asst.Prof. Tanaji Patil	Chairperson	1)To plan, supervise and conduct		
	Asst.Prof. Shailendra Bhangale	Member	Internal Test, Exam Unit Tests		
	Asst.Prof. Trupti Jagtap	Member	Orals/Practical's etc.		
	Asst.Prof. Rekha Dongare	Member	2)To prepare supervision charts		
	Asst.Prof. Kavita Chavan	Member	collect the manuscripts of question		
			paper from the teachers and get them		
			printed.		
4			3)To Maintain the record of every		
7			meeting and preserve all important		
			documents.		
			4)To prepare mark lists of internal		
			tests to be dispatched to the		
			University.		
			5)To Plan and organize First Year		
			Examination (Written/Practical/Oral).		
			To conduct University examination.		



PRINCPPAL

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	Academic Calendar & Timetable Committee (A.Y. 2022-23)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done	
	Asst.Prof. Rekha Dongare	Chairperson	1) To consider local situation &	
	Asst.Prof. Chanchala Mahajan	Member	decide Proper Policy as per state Govt.	
	Asst.Prof. Rekha Patil	Member	and University norms for admission	
	Asst.Prof. Maya Pabale	Member	procedure in the interest of the	
	Asst.Prof. Priyanka Pawar	Member	majority of the local students	
			2) To guide the students and their	
			parents about different criteria and	
			aspects of the admission criteria and	
5			aspects of the admission procedure.	
			3)To display notices for guidance to	
			the student.	
			4) to conduct online admission to all	
			degree courses and other courses run	
			by the college.	
			5)to scrutinize all applications as per	
			merit list reservation list and approve	
			them.	







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	Gymkhana and Medica	l Check-up Co	mmittee (A.Y. 2022-23)
Sr.No.	Name of The Member	Designation	Particulars of work to be done
	Asst.Prof. Swaminathan	Chairperson	1) To notify, arrange and conduct
	Hingmire		sports activities. 2) To guide and help
	Asst.Prof. Manisha Game	Member	students to participate in matches and
	Mr. Suraj Kotkar	Member	tournaments. 3) To Comply with the
	Asst.Prof. Ankita Pandey	Member	University rules related to Health
			Medical Check-up for First Year
6			Student and Make provisions for
U			emergency & First-aid facilities.
			4) To avail of the medical facilities to
			students. 5) Student counselling for
			health awareness regarding swine flu,
			chikungunya, corona etc.6) To arrange
			Lectures of Medical Practioners to
			create health awareness.

	Cultural Activity Committee (A.Y. 2022-23)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done	
	Asst.Prof. Priyanka Bhelonde	Chairperson	1) To notify, arrange and conduct	
	Asst.Prof. Chanchala Mahajan	Member	cultural activities	
	Asst.Prof. Shweta Parit	Member	2) To guide and help student to	
7	Asst.Prof. Snehal Nipane	Member	participate in cultural programs	
,	Asst.Prof. Surekha Borhade	Member	3) To Comply with the University	
	Asst.Prof. Sujata Salunkhe	Member	rules related to cultural activities.	



PRIMAPAL

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	Campus Discipline Committee (A.Y. 2022-23)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done	
	Asst.Prof. Shailendra Bhangale	Chairperson	1) To supervise and maintain peace	
	Asst.Prof. Tanaji Patil	Member	and observance of discipline in the	
	Asst.Prof. Hemlata Kadam	Member	college premises.	
	Asst.Prof. Surekha Borhade	Member	2) To prepare shift wise time table for teachers an allotting them necessary disciplinary work.	
8	Asst.Prof. Rekha Dongare	Member		
	Asst.Prof. Kavita Chavan	Member		
	Asst.Prof. Snehal Nipane	Member	3) To prepare Varanda Supervision	
	Asst.Prof. Prajali Patil	Member	Chart.	

Ent	Entrepreneurship Development and Incubation committee (A.Y. 2022-23)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done	
	Asst.Prof. Rekha Dongare	Chairperson	1) To get guidance from SPPU	
	Asst.Prof. Prajali Patil	Member	2) To arrange Entrepreneurship	
	Asst.Prof. Vrushali Masane	Member	Awareness and Development	
9	Asst.Prof. Summaya Mujawar	Member	Programs.	
	Asst.Prof. Suvarna Bhalekar	Member		



PRINGPAL

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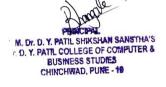
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Competitive Exams Personality Development Career Guidance Committee (A.Y. 2022-23)

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Sr.No.	Name of The Member	Designation	Particulars of work to be done
	Asst.Prof. Trupti Jagtap	Chairperson	1) To spread awareness about
	Asst.Prof. Chanchala Mahajan	Member	competitive Examinations among the
	Asst.Prof. Najnin Maner	Member	students and create and sustain their
	Asst.Prof. Priyanka Bhelonde	Member	interest in the respective field.
	Asst.Prof. Pratibha Kunde	Member	2) To introduce the students the nature
	Asst.Prof. Archana Vedpathak	Member	of different competitive examinations,
	1		its syllabi, various advertisements, the
			structure of examinations etc.
10			3) To provide academic facilities to the
10			students aspiring for civil service
			examinations.
			4) To conduct competitive exam at
			college level.
			5) to provide the basic knowledge of
			necessary preparations like pre-
			examination preparation, post-
			examination preparation, basic
			preparations for the interview skills etc.

	Staff Welfare & Staff Academy Committee (A.Y. 2022-23)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done	
	Asst.Prof. Tanaji Patil	Chairperson	1) To arrange welfare activities for the	
	Asst.Prof. Shailendra Bhangale	Member	staff, run a Tea-club and arrange	
	Asst.Prof. RekhaDongare	Member	Trips, Tours & Picnics so as to create	
	Asst.Prof. Trupti Jagtap	Member	healthy relations and friendly	
11	Asst.Prof. Kavita Chavan	Member	atmosphere among the members of the	
11			teaching and non-teaching staff.	
			2) To celebrate birthdays of all the	
			teaching and non-teaching members.	
			3) To arrange experts lectures of staff	
			members.	







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National Service Scheme Committee (A.Y. 2022-23)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done
	Asst.Prof. Maya Pabale	Chairperson	1) To select the students for N.S.S.
	Asst.Prof. Ankita Pandey	Member	conduct their batch wise activities
	Asst.Prof. Priyanka Pawar	Member	throughout the academic year and
	Asst.Prof. Rekha Patil	Member	make all necessary arrangements for
12	Asst.Prof. Shweta Parit	Member	the annual Camp.
12	Asst.Prof. Priyanka Bhelonde	Member	2) To organize other activities in the
	•		light of the aims and objectives of the
			N.S.S. and Population Education.
			3) To carry out extension activities of
			the social relevance.

	Knowledge Resource Committee (A.Y. 2022-23)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done	
	Asst.Prof. Pratibha Kunde	Chairperson	1) To plan and execute the purchase	
	Asst.Prof. Chanchala Mahajan	Member	of useful and selected books for the	
	Asst.Prof. Shailendra Bhangale	Member	college library. 2) Prepare a Book	
	Asst.Prof. Ankita Pandey	Member	Bank Scheme, Study Room etc. 3)	
	Asst.Prof. Shweta Parit	Member	Provide easy access to books and	
			periodicals to the students and staff.	
13			4) To organize a book exhibition.	
			5)Completion of Library Automation.	
			6)To manage yearly reports of book	
			damaged, lost etc.7) To do stock	
			checking. 8) To prepare and maintain	
			the Data Bank.	







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	Student Developmen	amittee (A.Y. 2022-23)	
Sr.No.	Name of The Member	Designation	Particulars of work to be done
	Mr. Tanaji Patil	Chairperson	
	Asst.Prof. Rekha Dongare	Representative Of	1) To prepare for election of Students
		teaching Staff	Council of the college. 2) Arrange its
	Asst.Prof. Prajali Patil	Representative Of	periodic meetings and elect one
		teaching Staff	representative on the University
14	Asst.Prof. Chanchala	Representative Of	Student Council Forum.3) To Promote
	Mahajan	teaching Staff	and co- ordinate the different student's
	Asst.Prof. Nitin Bhadake	Social Worker	activities for their welfare 4) To
	Dr. Vaidehi Janjale	Counsellor	workout Earn and Learn Scheme. 5) To
	Mr. Meher Malatpure	Students Rep.	provide maximum benefit of various
	Mr. Yuvraj Jawalkar	Students Rep.	scholarships to the students.

Research Committee (A.Y. 2022-23)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done
	Asst.Prof. Chanchala Mahajan	Chairperson	1) To collect the relevant data and
	Asst.Prof. Snehal Nipane	Member	prepare a compendium of Research
	Asst.Prof. Pratibha Kunde	Member	Proposals.
	Asst.Prof. Priyanka Pawar	Member	2) To guide researchers to undertake
	Asst.Prof. Hemlata Kadam	Member	Research Projects to encourage teachers
15	Asst.Prof. Surekha Borhade	Member	for research and produce research
13	Asst.Prof. Yogita Sadani	Member	ambience among the teaching staff.
			3) To promote & encourage the teachers
			for inter linkages, to provide
			consultancy services and help
			submission of MRPs to UGC,
			University, Industry etc.







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(College Annual (Magazine), Wall-Paper & Publicity Committee (A.Y. 2022-23)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done	
	Asst.Prof. Shailendra Bhangale	Chairperson	1) To create awareness among students about writing.	
	Asst.Prof. Kavita Chavan	Member	3) To organize workshops on Literary	
	Asst.Prof. Hemlata Kadam	Member	Writing.	
16	Asst.Prof. Trupti Jagtap	Member	4) To invite experts and organize their	
10			lectures.	
			5) To give publicity to the college	
			programs in newspapers & periodicals.	
			6) To prepare and display the wall	
	Alumni A	ssociation (A.Y	.P 2022-23)	
Sr.No.	Name of The Member	Designation	Particulars of work to be done	
	Asst.Prof. Abhay Bandopant Kotkar	Chairperson	1) To prepare a list of previous students 2) To invite them for	
	Asst.Prof. Amit Pandurang Kotkar	Member	functions and guidance 3) To call periodic meetings of alumni, discuss	
17	Asst.Prof. Shailendra Bhangale	Member	various problems with them.	
	Mr. Rahul Sarjerao Patil	Member		
	Mr. Gaurav Kundan Kamble	Member		
	Mr. Niraj Ashok Bandwal	Member		







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	Mentor-Mentee and Teacher Parent Association (A.Y. 2022-23)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done	
	Asst.Prof. Kavita Chavan	Chairperson	1) To prepare batches of students under	
	Asst.Prof. Trupti Jagtap	Member	the care of each teacher mentor and	
	Asst.Prof. Prajali Patil	Member	observe overall development and	
	Asst.Prof. Surekha Borhade	Member	progress made by them and also to see	
	Asst.Prof. Najnin Maner	Member	that all their difficulties are resolved	
18	All Teachers		through personal attention of the	
			concerned teacher.2) To maintain	
			personal record of adopted students.	
			3) To maintain the academic record of	
			the adopted students.	
			4) To Communicate with parents	

	Feedback Committee (A.Y. 2022-23)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done	
	Asst.Prof. Surekha Borhade	Chairperson		
	Asst.Prof. Trupti Jagtap	Member	1) To collect student feedback	
	Asst.Prof. Sujata Salunkhe	Member	fortnightly from the Suggestion Box,	
	Asst.Prof. Priyanka Bhelonde	Member	analyses it and place it on record for	
	Asst.Prof. Shweta Parit	Member	approval of the principal. 2) To collect	
			suggestions/feedbacks from the	
			teaching and non-teaching staff.	
19			3) To collect feedback from the	
			potential employers through periodic	
			meetings and maintain a register.	
			4)To take students feedback on	
			curriculum, infrastructure facilities,	
			placement, Alumni, Parents meets etc.	
			5) To analyses the feedback of all	
			stake holders.	







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Add-On Courses Committee (A.Y. 2022-23)			
Name of The Member	Designation	Particulars of work to be done	
Asst.Prof. Priyanka Bhelonde	Chairperson	1)To explore the possibilities to start	
Asst.Prof. Summaya Mujawar	Member	related new short-term courses in the	
Asst.Prof. Najnin Maner	Member	college for all the four courses' Arts,	
Asst.Prof. Trupti Jagtap	Member	Commerce, Science and BBA(CA)	
Asst.Prof. Vidya Choudhari	Member	2) To organize the Guest Lectures.	
Asst.Prof. Archana Vedpathak	Member		
Asst.Prof. Priyanka Bhelonde	Chairperson		
	Name of The Member Asst.Prof. Priyanka Bhelonde Asst.Prof. Summaya Mujawar Asst.Prof. Najnin Maner Asst.Prof. Trupti Jagtap Asst.Prof. Vidya Choudhari Asst.Prof. Archana Vedpathak	Name of The MemberDesignationAsst.Prof. Priyanka BhelondeChairpersonAsst.Prof. Summaya MujawarMemberAsst.Prof. Najnin ManerMemberAsst.Prof. Trupti JagtapMemberAsst.Prof. Vidya ChoudhariMemberAsst.Prof. Archana VedpathakMember	

Web	Website Committee & E-Content Development Committee (A.Y. 2022-23)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done	
	Asst.Prof. Sujata Salunkhe	Chairperson	1) To prepare and design and maintain	
	Asst.Prof. Prajali Patil	Member	the college website.	
	Asst.Prof. Tanaji Patil	Member	2) To prepare the plan to facilitate	
	Asst.Prof. Kavita Chavan	Member	internet access to different	
	Asst.Prof. Pratibha Kunde	NGO	departments as per their requirements.	
24		Representative	3)To develop teachers' and experts'	
	Asst.Prof. Vrushali Masane	Student Rep.	resources in e-Content creation in all	
		1	subjects.	
			4) To make available the e- content to	
			teachers and students through various	
			delivery modes for online and offline	
			teaching process.	







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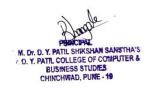
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	Extension and Outreach Committee (A.Y. 2022-23)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done	
	Asst.Prof. Trupti Jagtap	Chairperson	1) To publish department-wise	
	Asst.Prof. Prajali Patil	Member	Extension activities. 2) To collect	
	Asst.Prof. Maya Pabale	Member	reports with beneficiaries. 3.) To	
25	Asst.Prof. Shweta Parit	Member	prepare documentary on extension activities by collection of videos from	
23	Asst.Prof. Pratibha Kunde	NGO	departments.	
		Representative	departments.	
	Asst.Prof. Vrushali Masane	Student Rep.		

	Commerce Forum (A.Y. 2022-23)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done	
	Asst.Prof. Kavita Chavan	Chairperson	1) To make arrangement for lectures	
	Asst.Prof. Sujata Salunkhe	Member	of experts. 2) To arrange faculty and students'	
	Asst.Prof. Summaya	Member	development program like educational	
	Mujawar		visits, seminars etc.	
	Asst.Prof. Vidya Choudhari	NGO	3) To set up and maintain the	
26		Representative	commerce lab.	
20	Asst.Prof. Priyanka	Student Rep.	4) To inculcate research culture	
	Bhelonde		among Teachers and Students.	
	Asst.Prof. Yogini Shimpi	Member	5) To prepare different syllabi for	
			additional courses in related to	
			commerce to meet the local needs	
			related to commerce.	







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College-Industry Co-Ordination Committee (A.Y. 2022-23)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done
	Asst.Prof. Vrushali Masane	Chairperson	1) To establish rapport with the
	Asst.Prof. Kavita Chavan	Member	neighbouring industries.
	Asst.Prof. Trupti Jagtap	Member	2) To organize students visits to
	Asst.Prof. Prajali Patil	Member	industries.
			3) To consider the possibilities of inter-
27			institutional exchange of knowledge and
			research to train students and teachers
			accordingly. 4) To take efforts for
			placement of students in different
			industries located in the neighbouring
			region.

University Annual Report and Sanstha/ Government / Correspondent Committee (A.Y. 2022-23)				
Sr.No. Name of The Member Designation Particulars of work				
	Asst.Prof. Shailendra Bhangale	Chairperson	1) To compile College data of various	
	Asst.Prof. Tanaji Patil	Member	events organized by different	
28	Asst.Prof. Neha Patil	Member	Committees in the college.	
	Asst.Prof. Chanchala Mahajan	Member	2) To prepare report and submit it to	
			Sanstha office.	

Electoral Literacy Club (A.Y. 2022-23)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done
	Asst.Prof. Rekha Dongare	Chairperson	An Electoral Literacy Club is a
	Asst.Prof. Chanchala Mahajan	Member	platform to engage school students
	Asst.Prof. Surekha Borhade	Member	through interesting activities and
29	Asst.Prof. Priyanka Bhelonde	Member	hands-on experience to sensitize them
	Asst.Prof. Maya Pabale	Member	on their electoral rights and familiarize
			them with the electoral process of
			registration and voting.







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Statutory Bodies and their Responsibilities(2021-22)

	Anti-Ragging Committee				
	A.Y. (2021-22)				
Sr.No.	Name Of the Member	Designation	Particular of work to be done		
21	Asst.Prof. Shailendra Bhangale	Principal	1) Anti-ragging rules to be formed as per UGC and Govt. norms.		
	Mr. Arvind Jagtap (Fire Officer: PCMC)	Representative of Civil Administrator	2) Display notices on Notice Boards to prevent ragging on the campus.3) To maintain a record of actions taken to control and prevent ragging.		
	Mr. Vijay Sawant	Representative of Police Administrator	4) To undertaken programmes of personality development of the students		
	Mr. Dadasaheb Khanke (News Reporter -SAKAL)	Representative of Local Administrator	5) To take necessary measures like surprise visits in campus o like surprise visits in campus to maintain discipline		
	Mr. Prashant Mehta (Secretary: Rotary Club)	Representative of NGO (Youth Faculty)	6) To maintain the record and send the report to the university.		
	Mrs. Chanchala Chaudhari	Representative of Faculty Administrator			
	Mr. Ajaykumar Mishra	Representative of Parents			
	Mr. Aryan Vishwakarma	Representative of Students			
	Mrs. Neha Amar Patil	Representative of Non- Teaching Staff			







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Internal Complaints Committee A.Y. (2021-22) Name Of the Particular of work to be **Designation** done Asst.Prof. Shailendra Principal 1) To attend and solve the personal problems of female students. 2) Invite Corporate Social Worker, Mrs. Vrushali Masane Member Senior Teachers, and

22

Sr. No.

Member

Bhangale

Mrs.Piyanka Bhelonde	Member	Representative of Administrative
Mrs. Nilima Rane	Member	Staff from Alandi and PCMC area for guidance.
Miss. Srushti Mhaske	Student Representative	3) To display the notices and information about the committee.
Mr. Hanuman Salikram Jagtap	Student Representative	
Mr. Suresh Choudhary	NGO Representative	



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Grievances Redressal Committee				
	(A.Y. 2021-22)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done	
	Mrs. Prajali Patil	Chairperson	To invite suggestions and complaints	
	Mrs. Rekha Dongare	Member	from students about infrastructural facilities, teachers' performance,	
20	Mrs. Kavita Chavan	Member	Administration, Library and maintain the record and take necessary actions to	
	Mrs. Maya Pabale	Member	improve the conditions.	
	Mr. Tanaji Patil	Member		







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College Internal Committees and their Responsibilities(2021-22)

	Steering Committee (A.Y. 2021-22)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done	
	Mr. Shailendra Bhangale	Chairperson	1) To Look into the total administrative	
	Mrs. Rekha Dongare	Member	work of the college its discipline,	
2	Mrs. Prajali Patil	Member	planning, execution and organization of	
4	Miss. Kavita Chavan	Member	the committee activities and solve their difficulties.	
	Miss. Chanchala Mahajan	Member	difficulties.	
	Miss. Najnin Maner	Member		

	Admission Committee (A.Y. 2021-22)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done	
3	Mr. Shailendra Bhangale Mrs. Nilima Rane Mr. Tanaji Patil Mrs. Priyanka Bhelonde Miss. Summaya Mujawar Miss. Najnin Maner Mrs. Sujata Salunkhe Mrs. Vrushali Masane Mrs. Snehal Nipane	Chairperson Member Member Member Member Member Member Member Member Member	1) To consider local situation & decide Proper Policy as per state Govt. and University norms for admission procedure in the interest of the majority of the local students 2) To guide the students and their parents about different criteria and aspects of the admission criteria and aspects of the admission procedure 3)To display notices for guidance to the student 4) to conduct online admission to all degree courses and other courses run by the college 5)to scrutinize all applications as per merit list reservation list and approve them.	







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	Examination Committee (A.Y. 2021-22)			
Sr.	Name of The Member	Designation	Particulars of work to be done	
No.				
	Mr. Tanaji Patil	Chairperson	1)To plan, supervise and conduct Internal	
	Mr. Shailendra Bhangale	Member	Test, Exam Unit Tests Orals/Practical's etc.	
	Mrs. Trupti Jagtap	Member	2)To prepare supervision charts collect the	
	Mrs. Rekha Dongare	Member	manuscripts of question paper from the	
	Miss. Kavita Chavan	Member	teachers and get them printed. 3)To Maintain the record of every meeting	
4			and preserve all important documents.	
			4)To prepare mark lists of internal tests to be	
			dispatched to the University.	
			5)To Plan and organize First Year	
			Examination (Written/Practical/Oral).	
			To conduct University examination.	

	Academic Calendar & Timetable Committee (A.Y. 2021-22)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done	
		1) To consider local situation & decide		
		Proper Policy as per state Govt. and		
	Mr. Vikram Chaudhary	Member	University norms for admission procedure	
	Mr. Priyanka Jadhav	Member	in the interest of the majority of the local	
	Mrs. Archana Vedpathak	Member	students.	
	Mrs. Madhuri Kethari	zui I/ otle oni Manale on '	2) To guide the students and their parents about different criteria and aspects of the	
5			admission criteria and aspects of the admission procedure.	
			3)To display notices for guidance to the student.	
			4) to conduct online admission to all degree courses and other courses run by the	
			college. 5)to scrutinize all applications as per merit list reservation list and approve them.	







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	Gymkhana and Medical Check-up Committee (A.Y.2021-22)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done	
	Mr. Swaminathan Hingmire	Chairperson	1) To notify, arrange and conduct	
	Mrs. Manisha Game	Member	sports activities, inter-class competition	
	Mr. Suraj Kotkar	Member	and prepare college teams to represent	
	Miss.Ankita Pande	Member	at Intercollegiate, University, State and	
			National and International Levels.	
			2) To guide and help students to participate in matches and	
6			tournaments. 3) To Comply with the	
			University rules related to Health	
			Medical Check-up for First Year	
			Student and Make provisions for	
			emergency & First-aid facilities.	
			4) To avail of the medical facilities to	
			students.	

Cultural Activity Committee (A.Y. 2021-22)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done
	Mrs. Priyanka Bhelonde	Chairperson	1) To notify, arrange and conduct
	Mrs. Najnin Maner	Member	cultural activities Inter Class
	Mrs. Chanchala Mahajan	Member	competition and prepare college teams
	Mr. Vidya Chaudhari	Member	to represent at intercollegiate, university
7	Mrs. Snehal Nipane	Member	state level 2) To guide and help student to
'	Mrs. Surekha Borhade	Member	participate in cultural programmes
	Mrs. Sujata Salunkhe	Member	3) To Comply with the University rules
			related to cultural activities







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	Campus Discipline Committee (A.Y. 2021-22)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done	
	Asst.Prof. Shailendra Bhangale	Chairperson	1) To supervise and maintain peace	
	Asst.Prof. Tanaji Patil	Member	and observance of discipline in the	
	Asst.Prof. Hemlata Kadam	Member	college premises.	
	Asst.Prof. Surekha Borhade	Member	2) To prepare shift wise time table for	
8	Asst.Prof. Rekha Dongare	Member	teachers an allotting them necessary disciplinary work.	
	Asst.Prof. Kavita Chavan	Member	3) To prepare Varanda Supervision	
	Asst.Prof. Snehal Nipane	Member	Chart.	
	Asst.Prof. Prajali Patil	Member		
	Asst.Prof. Archana Vedpathak	Member		

Entrepreneurship Development and Incubation committee			
(A.Y. 2021-22)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done
	Asst.Prof. RekhaDongare	Chairperson	1)To get guidance from SPPU
0	Asst.Prof. Prajali Patil	Member	2) To arrange Entrepreneurship
9	Asst.Prof. Vrushali Masane	Member	Awareness and Development
	Asst.Prof. Summaya Mujawar	Member	Programs.







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Competitive Exams Personality Development Career Guidance Committee (A.Y. 2021-22) Name of The Member **Designation** Particulars of work to be done Sr.No. Asst.Prof. Trupti Jagtap Chairperson 1) To spread awareness about competitive Examinations among the Asst.Prof. Chanchala Mahajan Member students and create and sustain their Asst.Prof. Priyanka Bhelonde Member interest in the respective field. Asst.Prof. Pratibha Kunde Member 2) To introduce the students to the Asst.Prof. Archana Vedpathak Member nature of different competitive examinations, its syllabi, various advertisements, the structure of examinations etc. 3) To provide academic facilities to 10 the students aspiring for civil service

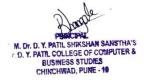
	Staff Welfare & Staff Academy Committee (A.Y.2021-22)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done	
	Asst.Prof. Tanaji Patil	Chairperson	1) To arrange welfare activities for the	
	Asst.Prof. Shailendra Bhangale	Member	staff, run a Tea-club and arrange Trips,	
	Asst.Prof. RekhaDongare	Member	Tours & Picnics so as to create healthy	
	Asst.Prof. Trupti Jagtap	Member	relations and friendly atmosphere	
11	Asst.Prof. Kavita Chavan	Member	among the members of the teaching and non-teaching staff.	
			2) To celebrate birthdays of all the	
			teaching and non-teaching members.	
			3) To arrange experts lectures of staff	
			members	



examinations.

etc.

4) To conduct a competitive exam at college level. 5) to provide the basic knowledge of necessary preparations like pre-examination preparation, post-examination preparation, basic preparations for the interview skills





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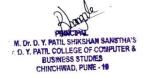
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	National Service Scheme Committee (A.Y.2021-22)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done	
	Asst.Prof. Maya Pabale	Chairperson	1) To select the students for N.S.S.	
	Asst.Prof. Ankita Pandey	Member	conduct their batch wise activities	
	Asst.Prof. Priyanka Pawar	Member	throughout the academic year and	
	Asst.Prof. Rekha Patil	Member	make all necessary arrangements for	
	Asst.Prof. Shweta Parit		the Annual Camp.	
12	Asst.Prof. Priyanka Bhelonde	Member	2) To organize other activities in the light of the aims and objectives of the	
			N.S.S. and Population Education.	
			3) To Organize celebration of Days	
			like N.S.S. Day, Literacy Day etc.	
			4) To carry out extension activities of	
			the social relevance.	

	Knowledge Resource Committee (A.Y.2021-22)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done	
	Asst.Prof. Pratibha Kunde	Chairperson	1) To plan and execute the purchase of	
	Asst.Prof. Chanchala Mahajan	Member	useful and selected books for the	
	Asst.Prof. Shailendra Bhangale	Member	college library. 2) Prepare a Book	
	Asst.Prof. Priya Khadke	Member	Bank Scheme, Study Room etc. 3)	
	Asst.Prof. Shrutika Menkudale	Member	Provide easy access to books and periodicals to the students and staff. 4)	
13			To organize a book exhibition.	
			5)Completion of Library Automation.	
			6)To manage yearly reports of book	
			damaged, lost etc.7) To do stock	
			checking. 8) To prepare and maintain	
			the Data Bank.	







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	Student Developmen	nmittee (A.Y.2021-22)	
Sr.No.	Name of The	Designation	Particulars of work to be
	Member		done
	Mrs. Rekha Dongare	Representative Of	1) To prepare for election of
		teaching Staff	Students Council of the college. 2)
	Mrs. Prajali Patil	Representative Of	Arrange its periodic meetings and
	_	teaching Staff	elect one representative on the
	Mrs. Chanchala Mahajan	Representative Of	University Student Council Forum.3)
14		teaching Staff	To Promote and co- ordinate the
	Mr. Nitin Bhadake	Social Worker	different student's activities for their
	Dr. Vaidehi Janjale	Counsellor	welfare 4) To workout Earn and
	Miss. Kanhere Shraddha	Students Rep.	Learn Scheme. 5) To provide maximum benefit of various
	Mr. Balghare Rahul	Students Rep.	scholarships to the students.

	Research Committee (A.Y.2021-22)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done	
	Asst.Prof. Chanchala Mahajan	Chairperson	1) To collect the relevant data and prepare a compendium of Research	
	Asst.Prof. Snehal Nipane	Member	Proposals.	
	Asst.Prof. Pratibha Kunde	Member	2) To guide researchers to undertake	
	Asst.Prof. Hemlata Kadam	Member	Research Projects to encourage	
15	Asst.Prof. Surekha Borhade	Member	teachers for research and produce research ambience among the	
13	Asst.Prof. Swati Kumbhar	Member	teaching staff. 3) To promote & encourage the	
	Asst.Prof. Priyanka Jadhav	Member		
			teachers for inter linkages, to provide	
			consultancy services and help	
			submission of MRPs to UGC,	
			University, Industry etc.	







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College Annual (Magazine), Wall-Paper & Publicity Committee					
	(AY 2021-22)				
Sr.No.	Name of The Member	Designation	Particulars of work to be done		
	Asst.Prof. Shailendra Bhangale	Chairperson	1) To create awareness among students about writing.		
	Asst.Prof. Kavita Chavan	Member	3) To organize workshops on Literary		
	Asst.Prof. Hemlata Kadam	Member	Writing.		
16	Asst.Prof. Madhuri Kethare	Member	4) To invite experts and organize their lectures.		
10			5) To give publicity to the college programs in newspapers & periodicals. 6) To prepare and display the wall papers.		

Alumni Association (AY 2021-22)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done
	Mr. Abhay Bandopant Kotkar	Chairperson	1) To prepare a list of previous students 2) To invite them for
17	Mr. Amit Pandurang Kotkar	Member	functions and guidance 3) To call
	Mr. Shailendra Bhangale	Member	periodic meetings of alumni, discuss
			various problems with them.







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	Mentor-Mentee and Teacher Parent Association (AY 2021-22)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done	
18	Asst.Prof. Kavita Chavan Asst.Prof. Trupti Jagtap Asst.Prof. Prajali Patil Asst.Prof. Najnin Maner Asst.Prof. Surekha Borhade All Teachers	Chairperson Member Member Member Member Member	1) To prepare batches of students under the care of each teacher mentor and observe overall development and progress made by them and also to see that all their difficulties are resolved through personal attention of the concerned teacher.2) To maintain personal record of adopted students. 3) To maintain the academic record of the adopted students. 4) To Communicate with parents.	

	Feedback Committee (AY 2021-22)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done	
19	Asst.Prof. Surekha Borhade Asst.Prof. Sujata Salunkhe Asst.Prof. Priyanka Bhelonde Asst.Prof. Ankita Pandey	Chairperson Member Member Member	1) To collect student feedback fortnightly from the Suggestion Box, analyses it and place it on record for approval of the principal. 2) To collect suggestions/feedbacks from the teaching and non-teaching staff. 3) To collect feedback from the potential employers through periodic meetings and maintain a register. 4) To take students feedback on curriculum, infrastructure facilities, placement, Alumni, Parents meets etc. 5) To analyses the feedback of all stake holders.	







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	Add-On Courses Committee (AY 2021-22)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done	
	Mr. Shailendra Bhangale	Chairperson		
	Mrs. Chanchala Mahajan	Member	1)To explore the possibilities to	
	Mrs. Priyanka Bhelonde	Member	start related new short-term courses	
	Mrs. Nilima Rane	Member	in the college for all the four courses' Arts, Commerce, Science	
23	Mr. Suresh Chaudhary	NGO	and BBA(CA)	
		Representative	2) To organize the Guest Lectures.	
	Miss. Aishwarya Chavan	Student Rep.	, , , , , , , , , , , , , , , , , , , ,	
	(8459481884)			
	Mr. Pratik Bhangale	Student Rep.		

We	Website Committee & E-Content Development Committee (AY 2021-22)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done	
	Asst.Prof. Sujata Salunkhe	Chairperson	1) To prepare and design and maintain	
	Asst.Prof. Prajali Patil	Member	the college website.	
	Asst.Prof. Tanaji Patil	Member	2) To prepare the plan to facilitate	
	Asst.Prof. Kavita Chavan	Member	internet access to different departments as per their requirements.	
	Asst.Prof. Pratibha Kunde	NGO	3)To develop teachers' and experts'	
24		Representative	resources in e-Content creation in all	
	Asst.Prof. Vrushali Masane	Student Rep.	subjects	
			4) To make available the e- content to	
			teachers and students through various	
			delivery modes for online and offline	
			teaching process.	







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	Extension and Outreach Committee (AY 2021-22)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done	
	Asst.Prof. Trupti Jagtap	Chairperson	1) To publish department-wise	
	Asst.Prof. Prajali Patil	Member	Extension activities.	
	Asst.Prof. Maya Pabale	Member	2) To collect reports with	
	Asst.Prof. Shweta Parit	Member	beneficiaries. 3.) To prepare a	
25	Asst.Prof. Pratibha Kunde	NGO	documentary on extension activities	
23		Representative	by collection of videos from departments.	
	Asst.Prof. Vrushali Masane	Student	departments.	
		Representative.		
	Asst.Prof. Trupti Jagtap	Student	1	
		Representative.		



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	Commerce Forum (A.Y.2021-22)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done	
26	Asst.Prof. Kavita Chavan Asst.Prof. Sujata Salunkhe Asst.Prof. Summaya Mujawar Asst.Prof. Priyanka Bhelonde Asst.Prof. Vidya Choudhari Asst.Prof. Priyanka Jadhav Asst.Prof. Kavita Chavan	Chairperson Member Member Member NGO Representative Student Rep. Member	1) To make arrangement for lectures of experts. 2) To arrange faculty and students' development program like educational visits, seminars etc. 3) To set up and maintain the commerce lab. 4) To inculcate research culture among Teachers and Students. 5) To prepare different syllabi for additional courses in related to commerce to meet the local needs related to commerce. 6) To organize various activities related to trade, commerce, banking etc	

	College-Industry Co-Ordination Committee (A.Y.2021-22)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done	
	Asst.Prof. Vrushali Masane	Chairperson	1) To establish rapport with the	
	Asst.Prof. Kavita Chavan	Member	neighbouring industries.	
	Asst.Prof. Trupti Jagtap	Member	2) To organize students visits to industries.	
	Asst.Prof. Prajali Patil	Member	3) To consider the possibilities of inter-	
27			institutional exchange of knowledge and research to train students and teachers accordingly. 4) To take efforts for placement of students in different industries located in the neighbouring region.	







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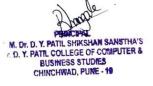
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University Annual Report and Sanstha/ Government /				
	Correspondent Committee (A.Y.2021-22)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done	
	Asst.Prof. Shailendra Bhangale	Chairperson	1) To compile College data of	
28	Asst.Prof. Tanaji Patil	Member	various events organized by different	
	Asst.Prof. Nilima Rane	Member	Committees in the college.	
	Asst.Prof. Chanchala Mahajan	Member	2) To prepare report and submit it to	
			Sanstha office.	

	Electoral Literacy Club (A.Y. 2021-22)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done	
		An Electoral Literacy Club is a platform to engage school students		
	Asst.Prof. Chanchala Mahajan	Member	through interesting activities and	
29	Asst.Prof. Surekha Borhade	Member	hands-on experience to sensitize them on their electoral rights and	
2)	Asst.Prof. Priyanka Bhelonde	Member	familiarize them with the electoral	
	Asst.Prof. Maya Pabale	Member	process of registration and voting.	







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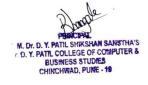
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Statutory Bodies and their Responsibilities (2020-21)

	Anti-Raggi	.Y. 2020-21)	
Sr.No.	Name of The Member	Designation	Particulars of work to be done
	Asst.Prof. Shailendra Bhangale	Principal	1) Anti-ragging rules to be formed as per UGC and Govt. norms.
	Asst.Prof. Arvind Jagtap (Fire Officer: PCMC)	Representative of Civil Administrator	2) Display notices on Notice Boards to prevent ragging on the campus.3) To maintain a record of actions
	Asst.Prof. Vijay Sawant	Representative of Police Administrator	taken to control and prevent ragging. 4) To undertaken programs of personality development of the
	Asst.Prof. Dadasaheb Khanke (News Reporter -SAKAL)	Administrator surprise visits in car	5) To take necessary measures like surprise visits in campus o like surprise visits in campus to maintain
21	Asst.Prof. Prashant Mehta (Secretary: Rotary Club)	Representative of NGO (Youth Faculty)	discipline 6) To maintain the record and send the report to the university.
	Asst.Prof. Chanchala Mahajan	Representative of Faculty Administrator	
	Mr. Ajaykumar Mishra	Representative of Parents	
	Mr. Aryan Vishwakarma	Representative of Students	
	Mrs. Nilima Rane	Representative of Non-Teaching Staff	







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Women's Forum and Internal Complaints Cell (A.Y. 2020-21)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done
	Asst.Prof. Shailendra Bhangale	Chairperson	1)To attend and solve the personal
	Asst.Prof. Chanchala Mahajan	Member	problems of female students 2)Invite Compotators Social
	Asst.Prof. Priyanka Bhelonde	Member	Worker, Senior Teachers and Representative of Administrative Staff from PCMC area for guidance
22	Asst.Prof. Nilima Rane	Member	3) To display the notices and
	Asst.Prof. Suresh	NGO	information about committee.
	Chaudhary	Representative	
	Asst.Prof. Aishwarya	Student Rep.	
	Chavan(8459481884)		
	Asst.Prof. Pratik Bhangale	Student Rep.	

	Grievances Redressal Committee (A.Y. 2020-21)			
Sr.No.	Name of The Member	Designation	Particulars of work to be	
			done	
	Asst.Prof. Shailendra Bhangale	Principal	To invite suggestions and	
	Asst.Prof. Prajali Patil	Member-Teaching Representative	complaints from students about infrastructural facilities,	
	Asst.Prof. Priyanka Bhelonde	Member-Teaching Representative	teacher's performance, administration, library, and	
20	Asst.Prof. Kavita Chavan	Member-Teaching Representative	maintain their record and take necessary actions to improve	
	Asst.Prof. Sujata Salunkhe	Member-Teaching Representative	the conditions.	
	Asst.Prof. Rekha Dongare	Member-Teaching Representative		
	Asst.Prof. Tanaji Patil	NSS Officer		







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Steering Committee (A.Y. 2020-21)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done
	Asst.Prof. Shailendra Bhangale	Chairperson	1) To Look into the total
	Asst.Prof. Rekha Dongare	Member	administrative work of the college its
2	Asst.Prof. Prajali Patil	Member	discipline, planning, execution and
2	Asst.Prof. Kavita Chavan	Member	organization of the committee
	Asst.Prof. Chanchala Mahajan	Member	activities and solve their difficulties.
	Asst.Prof. Najnin Maner	Member	

	Admission Committee (A.Y. 2020-21)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done	
	Dr. Megha Deshmukh	Chairperson	1) To consider local situation & decide	
	Asst.Prof. Nilima Rane	Member	Proper Policy as per state Govt. and	
	Asst.Prof. Tanaji Patil	Member	University norms for admission	
	Asst.Prof. Priyanka Bhelonde	Member	procedure in the interest of the	
	Asst.Prof. Summaya	Member	majority of the local students 2) To guide the students and their	
Mujawar		parents about different criteria and		
	Asst.Prof. Najnin Maner	Member	aspects of the admission criteria and	
3	Asst.Prof. Sujata Salunkhe	Member	aspects of the admission procedure	
	Asst.Prof. Vrushali Masane	Member	3)To display notices for guidance to	
	Asst.Prof. Snehal Nipane	Member	the student	
			4) to conduct online admission to all	
			degree courses and other courses run	
			by the college	
			5)to scrutinize all applications as per	
			merit list reservation list and approve	
			them.	







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	Examination Committee (A.Y. 2020-21)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done	
4	Asst.Prof. Tanaji Patil Asst.Prof. Shailendra Bhangale Asst.Prof. Trupti Jagtap Asst.Prof. Rekha Dongare Asst.Prof. Kavita Chavan	Chairperson Member Member Member Member	1)To plan, supervise and conduct Internal Test, Exam Unit Tests Orals/Practical's etc. 2)To prepare supervision charts collect the manuscripts of question paper from the teachers and get them printed. 3)To Maintain the record of every meeting and preserve all important documents. 4)To prepare mark lists of internal tests to be dispatched to the University. 5)To Plan and organize First Year Examination (Written/Practical/Oral). To conduct University examination.	

Academic Calendar & Timetable Committee (A.Y. 2020-21)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done
5	Asst.Prof. Rekha Dongare Asst.Prof. Chanchala Mahajan Asst.Prof. Vikram Chaudhary Asst.Prof. Priyanka Jadhav Asst.Prof. Archana Vedpathak	Chairperson Member Member Member Member	1) To consider local situation & decide Proper Policy as per state Govt. and University norms for admission procedure in the interest of the majority of the local students 2) To guide the students and their parents about different criteria and aspects of the admission criteria and aspects of the admission procedure. 3) To display notices for guidance to the student. 4) to conduct online admission to all degree courses and other courses run by the college.
			5)to scrutinize all applications as per merit list reservation list and approve them.







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	Gymkhana and Medical Check-up Committee (A.Y. 2020-21)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done	
Sr.No.	Name of The Member Asst.Prof. Archana Vedpathak Asst.Prof. Shailendra Bhangale Asst.Prof. Suraj Kotkar Asst.Prof. Priyanka Jadhav	Designation Chairperson Member Member Member	Particulars of work to be done 1) To notify, arrange and conduct sports activities, inter-class competition and prepare college teams to represent at Intercollegiate, University, State and National and International Levels. 2) To guide and help students to participate in matches and tournaments. 3) To Comply with the University rules related to Health Medical Check-up for First Year Student and Make provisions for emergency & First-aid facilities. 4) To avail of the medical facilities to students. 5) Student counselling for health awareness regarding swine flu,	
			chikungunya, corona etc	

	Cultural Activity Committee (A.Y. 2020-21)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done	
	Asst.Prof. Priyanka Bhelonde	Chairperson	1) To notify, arrange and conduct cultural activities Inter Class	
Acet Prof Nainin Maner Member	competition.			
	Asst.Prof. Chanchala Mahajan	Member	2) To guide and help student to	
7	Asst.Prof. Vidya Chaudhari	Member	participate in cultural programmes	
	Asst.Prof. Snehal Nipane	Member	3) To Comply with the University rules related to cultural activities	
	Asst.Prof. Surekha Borhade	Member		
	Asst.Prof. Sujata Salunkhe	Member		







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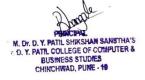
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	Campus Discipline Committee (A.Y. 2020-21)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done	
	Dr. Megha Deshmukh	Chairperson	1) To supervise and maintain peace	
	Asst.Prof. Tanaji Patil	Member	and observance of discipline in the	
	Asst.Prof. Hemlata Kadam	Member	college premises.	
	Asst.Prof. Surekha Borhade	Member	2) To prepare shift wise time table	
8	Asst.Prof. Rekha Dongare	Member	for teachers an allotting them	
	Asst.Prof. Kavita Chavan	Member	necessary disciplinary work. 3) To prepare Varanda Supervision	
	Asst.Prof. Snehal Nipane	Member	Chart.	
	Asst.Prof. Prajali Patil	Member		
	Asst.Prof. Archana Vedpathak	Member		

Ent	Entrepreneurship Development and Incubation committee (A.Y. 2020-21)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done	
	Asst.Prof. RekhaDongare	Chairperson	1) To get guidance from SPPU 2) To	
	Asst.Prof. Prajali Patil	Member	arrange Entrepreneurship Awareness	
9	Asst.Prof. Trupti Jagtap	Member	and Development Programs.	
	Asst.Prof. Priyanka Bhelonde	Member		







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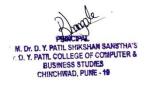
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Competitive Exams Personality Development Career Guidance Committee (A.Y. 2020-21)

	2020 22)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done	
	Asst.Prof. Trupti Jagtap	Chairperson	1) To spread awareness about competitive Examinations among the students and	
	Asst.Prof. Chanchala Mahajan	Member	create and sustain their interest in the	
	Asst.Prof. Najnin Maner	Member	respective field.	
	Bhelonde of d	2) To introduce the students to the nature of different competitive examinations, its		
	Asst.Prof. Pratibha Kunde	Member	syllabi, various advertisements, the structure of examinations etc.	
10	Asst.Prof. Archana Vedpathak	Member	3) To provide academic facilities to the students aspiring for civil service	
			examinations.	
			4) To conduct a competitive exam at	
			college level. 5) to provide the basic	
			knowledge of necessary preparations like	
			pre-examination preparation, post-	
			examination preparation, basic	
			_preparations for the interview skills etc.	

	Staff Welfare & Staff Academy Committee (A.Y. 2020-21)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done	
	Asst.Prof. Tanaji Patil	Chairperson	1) To arrange welfare activities for the	
	Asst.Prof. Shailendra	Member	staff, run a Tea-club and arrange Trips,	
	Bhangale		Tours & Picnics so as to create healthy	
	Asst.Prof. RekhaDongare	Member	relations and friendly atmosphere	
11	Asst.Prof. Trupti Jagtap	Member	among the members of the teaching	
	Asst.Prof. Kavita Chavan	Member	and non-teaching staff.	
			2) To celebrate birthdays of all the teaching and non-teaching members.	
			3) To arrange experts lectures of staff	
			members.	







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	National Service Scheme Committee (A.Y. 2020-21)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done	
	Asst.Prof. Priyanka Jadhav	Chairperson	1) To select the students for N.S.S.	
	Asst.Prof. Najnin Maner	Member	conduct their batch wise activities	
	Asst.Prof. Pratibha Kunde	Member	throughout the academic year and make	
	Asst.Prof. Kavita Chavan	Member	all necessary arrangements for the	
	Asst.Prof. Priyanka	Member	Annual Camp.	
12	Bhelonde		2) To organize other activities in the	
			light of the aims and objectives of the	
			N.S.S. and Population Education.	
			3) To Organize celebration of Days like	
			N.S.S. Day, Literacy Day etc.	
			4) To carry out extension activities of	
			the social relevance.	

	Knowledge Resource Committee (A.Y. 2020-21)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done	
13	Asst.Prof. Pratibha Kunde Asst.Prof. Chanchala Mahajan Asst.Prof. Shailendra Bhangale Asst.Prof. Aishwarya Kambale Asst.Prof. Tejaswini Patil	Chairperson Member Member Member Member	1) To plan and execute the purchase of useful and selected books for the college library. 2) Prepare a Book Bank Scheme, Study Room etc. 3) Provide easy access to books and periodicals to the students and staff. 4) To organize a book exhibition. 5)Completion of Library Automation. 6)To manage yearly reports of book damaged, lost etc.7) To do stock checking. 8) To prepare and maintain the Data Bank.	







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	Student Development & Welfare Committee (A.Y. 2020-21)				
Sr.No.	Name of The Member	Designation	Particulars of work to be done		
14	Asst.Prof. Tanaji Patil	Representative Of teaching Staff	1) To prepare for election of Students Council of the college. 2) Arrange its		
	Asst.Prof. Rekha Dongare	Representative Of teaching Staff	periodic meetings and elect one representative on the University Student		
	Asst.Prof. Prajali Patil	Representative Of teaching Staff	Council Forum.3) To Promote and co- ordinate the different student's activities		
	Asst.Prof. Chanchala Mahajan	Social Worker	for their welfare 4) To workout Earn and Learn Scheme. 5) To provide		
	Asst.Prof. Nitin Bhadake	Counsellor	maximum benefit of various scholarships to the students.		
	Dr. Vaidehi Janjale	Students Rep.	scholarships to the students.		
	Asst.Prof. Godse Komal	Students Rep.			

	Research Committee (A.Y. 2020-21)			
Sr.No	Name of The Member	Designation	Particulars of work to be done	
15	Asst.Prof. Chanchala Mahajan Asst.Prof. Snehal Nipane Asst.Prof. Pratibha Kunde Asst.Prof. Hemlata Kadam Asst.Prof. Surekha Borhade Asst.Prof. Vanita Lingayat Asst.Prof. Priyanka Jadhav	Chairperson Member Member Member Member Member Member Member	1) To collect the relevant data and prepare a compendium of Research Proposals. 2) To guide researchers to undertake Research Projects to encourage teachers for research and produce research ambience among the teaching staff. 3) To promote & encourage the teachers for inter linkages, to provide consultancy services and help submission of MRPs to UGC, University, Industry etc.	







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College	College Annual (Magazine), Wall-Paper & Publicity Committee (A.Y. 2020-21)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done	
	Asst.Prof. Shailendra Bhangale	Chairperson	1) To create awareness among	
	Asst.Prof. Kavita Chavan	Member	students about writing.	
	Asst.Prof. Hemlata Kadam	Member	3) To organize workshops on	
	Asst.Prof. Rushikesh	Member	Literary Writing.	
	Khandarkar.		4) To invite experts and organize	
16			their lectures.	
			5) To give publicity to the college	
			programs in newspapers &	
			periodicals.	
			6) To prepare and display the wall	
			papers.	

Alumni Association (A.Y. 2020-21)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done
	Asst.Prof. Abhay Bandopant Kotkar	Chairperson	 To prepare a list of previous students To invite them for functions and
17	Asst.Prof. Amit Pandurang Kotkar	Member	guidance 3) To call periodic meetings of alumni, discuss various problems with
	Asst.Prof. Shailendra Bhangale	Member	them.







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	Mentor-Mentee and Teacher Parent Association (A.Y. 2020-21)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done	
	Asst.Prof. Kavita Chavan	Chairperson	1) To prepare batches of students under	
	Asst.Prof. Trupti Jagtap	Member	the care of each teacher mentor and	
	Asst.Prof. Prajali Patil	Member	observe overall development and	
	Asst.Prof. Najnin Maner	Member	progress made by them and also to see	
18	Asst.Prof. Surekha Borhade	Member	that all their difficulties are resolved through personal attention of the	
	All Teachers		concerned teacher.2) To maintain	
			personal record of adopted students.	
			3) To maintain the academic record of	
			the adopted students.	
			4) To Communicate with parents	

Feedback Committee (A.Y. 2020-21)				
Sr.No.	Name of The Member	Designation	Particulars of work to be done	
19	Asst.Prof. Surekha Borhade Asst.Prof. Prajali Patil Asst.Prof. Priyanka Bhelonde Asst.Prof. Aishwarya Kambale	Chairperson Member Member Member	1) To collect student feedback fortnightly from the Suggestion Box, analyses it and place it on record for approval of the Principal. 2) To collect suggestions/feedbacks from the teaching and non-teaching staff. 3) To collect feedback from the potential employers through periodic meetings and maintain a register. 4) To take students feedback on curriculum, infrastructure facilities, placement, Alumni, Parents meets etc. 5) To analyses the feedback of all stake holders.	





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	Add-On Courses Committee (A.Y. 2020-21)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done	
	Asst.Prof. Priyanka Bhelonde	Chairperson	1)To explore the possibilities to start	
	Asst.Prof. Summaya Mujawar	Member	related new short-term courses in the college for all the four courses' Arts,	
	Asst.Prof. Najnin Maner	Member	Commerce, Science and BBA(CA) 2) To organize the Guest Lectures.	
23	Asst.Prof. Trupti Jagtap	Member	2) To organize the Guest Lectures.	
23	Asst.Prof. Vidya Choudhari	NGO		
		Representative		
	Asst.Prof. Archana	Student Rep.		
	Vedpathak			
	Asst.Prof. Priyanka	Student Rep.]	
	Bhelonde			

Web	Website Committee & E-Content Development Committee (A.Y. 2020-21)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done	
	Asst.Prof. Sujata Salunkhe	Chairperson	1) To prepare and design and maintain	
	Asst.Prof. Prajali Patil	Member	the college website.	
	Asst.Prof. Tanaji Patil	Member	2) To prepare the plan to facilitate	
	Asst.Prof. Kavita Chavan	Member	internet access to different departments	
24	Asst.Prof. Pratibha Kunde	NGO Representativ e	as per their requirements. 3)To develop teachers' and experts' resources in e-Content creation in all subjects	
	Asst.Prof. Vrushali Masane	Student Rep.	4) To make available the e- content to	
			teachers and students through various	
			delivery modes for online and offline	
			teaching process.	







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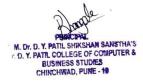
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	Extension and Outreach Committee (A.Y. 2020-21)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done	
25	Asst.Prof. Trupti Jagtap	Chairperson	1) To publish department-wise	
	Asst.Prof. Prajali Patil	Member	Extension activities. 2) To collect	
	Asst.Prof. Rekha Dongare	Member	reports with beneficiaries. 3.) To	
	Asst.Prof. Pratibha Kunde	NGO	prepare a documentary on extension	
		Representative	activities by collection of videos from	
	Asst.Prof. Vrushali Masane	Student Rep.	departments.	
			1	

	Commerce Forum (A.Y. 2020-21)				
Sr.No.	Name of The Member	Designation	Particulars of work to be done		
	Asst.Prof. Kavita Chavan Asst.Prof. Sujata Salunkhe	Chairperson Member	1) To make arrangement for lectures of experts. 2) To arrange faculty and students' development program like		
	Asst.Prof. Summaya Mujawar	Member	educational visits, seminars etc.		
26	Asst.Prof. Priyanka Bhelonde	NGO Representative	3) To set up and maintain the commerce lab. 4) To inculcate research		
26	Asst.Prof. Vidya Choudhari	Student Rep.	culture among Teachers and Students. 5) To prepare different syllabi for additional courses in related to		
	Asst.Prof. Priyanka Jadhav	Member			
			commerce to meet the local needs		
			related to commerce. 6) To organize		
			various activities related to trade, commerce, banking etc		







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	College-Industry Co-Ordination Committee (A.Y. 2020-21)				
Sr.No.	Name of The Member	Designation	Particulars of work to be done		
	Asst.Prof. Vrushali Masane	Chairperson	1) To establish rapport with the		
	Asst.Prof. Kavita Chavan	Member	neighbouring industries.		
	Asst.Prof. Trupti Jagtap	Member	2) To organize students visits to		
	Asst.Prof. Prajali Patil	Member	industries.		
	<u> </u>		3) To consider the possibilities of inter-		
27			institutional exchange of knowledge and		
			research to train students and teachers		
			accordingly. 4) To take efforts for		
			placement of students in different		
			industries located in the neighbouring		
			region.		

	University Annual Report and Sanstha/ Government /					
	Correspondent Committee (A.Y. 2020-21)					
Sr.No.	Sr.No. Name of The Member Designation Particulars of work to be done					
	Asst.Prof. Shailendra Bhangale	Chairperson	1) To compile College data of various			
	Asst.Prof. Tanaji Patil	Member	events organized by different			
28	Asst.Prof. Nilima Rane	Member	Committees in the college.			
20	Asst.Prof. Chanchala Mahajan	Member	2) To prepare report and submit it to			
	-		University (Development Section)			
			and to Sanstha office.			







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Electoral Literacy Club (A.Y. 2020-21)				
Sr.No.	Name of The Member	Designation	Particulars of work to be done	
	Asst.Prof. Rekha Dongare	Chairperson	An Electoral Literacy Club is a	
	Asst.Prof. Chanchala Mahajan	Member	platform to engage school students through interesting activities and hands-on experience to sensitise them on their electoral rights and	
	Asst.Prof. Surekha Borhade	Member		
29	Asst.Prof. Priyanka Bhelonde	Member		
	Asst.Prof. Mayur Panchal	Member		
			familiarise them with the electoral process of registration and voting.	
			process of registration and voting.	







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Statutory Bodies and their Responsibilities (2019-20)

	Anti-Ragging	.Y. 2019-20)	
Sr.No.	Name of The Member	Designation	Particulars of work to be done
	Asst.Prof. Shailendra Bhangale	Principal	1) Anti-ragging rules to be formed as
	Asst.Prof. Arvind Jagtap (Fire Officer: PCMC)	Representative of Civil Administrator	per UGC and Govt. norms. 2) Display notices on Notice Boards to prevent ragging on the campus.
	Asst.Prof. Vijay Sawant	Representative of Police Administrator	3) To maintain a record of actions taken to control and prevent ragging. 4) To undertaken programs of
	Asst.Prof. Dadasaheb Khanke (News Reporter -SAKAL)	Representative of Local Administrator	personality development of the students 5) To take necessary measures like
21	Asst.Prof. Prashant Mehta (Secretary: Rotary Club)	Representative of NGO (Youth Faculty)	surprise visits in campus o like surprise visits in campus to maintain discipline 6) To maintain the record and send the surprise to the projection.
	Asst.Prof. Chanchala Mahajan	Representative of Faculty Administrator	report to the university.
	Mr. Sarjerao Patil	Representative of Parents	
	Mr. Rahul Patil	Representative of Students	
	Mrs. Nilima Rane	Representative of Non- Teaching Staff	





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	Women's Forum and Internal Complaints Cell (A.Y. 2019-20)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done	
	Asst.Prof. Shailendra Bhangale Asst.Prof. Chanchala Mahajan	Chairperson Member	1)To attend and solve the personal problems of female students	
	Asst.Prof. Priyanka Bhelonde Asst.Prof. Nilima Rane	Member Member	2)Invite Compotators Social Worker, Senior Teachers and	
22	Asst.Prof. Suresh Chaudhary	NGO Representative	Representative of Administrative Staff from PCMC area for guidance 3) To display the notices and	
	Asst.Prof. Aishwarya Chavan (8459481884)	Student Rep.	information about committee.	
	Mr. Manoj Shete (9767741394)	Student Rep.		

	Grievances Redressal Committee (A.Y. 2019-20)				
Sr.No.	Name of The Member	Designation	Particulars of work to be		
			done		
	Asst.Prof. Shailendra Bhangale	Principal	To invite suggestions and complaints from students about		
	Asst.Prof. Prajali Patil	Member-Teaching Representative	infrastructural facilities, teacher's performance, administration,		
	Asst.Prof. Priyanka Bhelonde	Member-Teaching Representative	library, and maintain their record and take necessary actions to		
20	Asst.Prof. Kavita Chavan	Member-Teaching Representative	improve the conditions.		
	Asst.Prof. Sujata Salunkhe	Member-Teaching Representative			
	Asst.Prof. Rekha Dongare	Member-Teaching Representative			
	Asst.Prof. Tanaji Patil	NSS Officer			





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	Steering Committee (A.Y. 2019-20)				
Sr.No.	Name of The Member	Designation	Particulars of work to be done		
	Asst.Prof. Shailendra Bhangale	Chairperson	1) To Look into the total		
	Asst.Prof. Rekha Dongare	Member	administrative work of the college its		
2	Asst.Prof. Prajali Patil	Member	discipline, planning, execution and		
2	Asst.Prof. Kavita Chavan	Member	organization of the committee activities and solve their difficulties.		
	Asst.Prof. Chanchala Mahajan	Member	activities and solve their difficulties.		
	Asst.Prof. Najnin Maner	Member			

	Admission Committee (A.Y. 2019-20)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done	
Sr.No.	Dr. Megha Deshmukh Asst.Prof. Nilima Rane Asst.Prof. Tanaji Patil Asst.Prof. Priyanka Bhelonde Asst.Prof. Summaya Mujawar Asst.Prof. Najnin Maner Asst.Prof. Sujata Salunkhe Asst.Prof. Vrushali Masane	Chairperson Member Member Member Member Member Member Member Member Member	1) To consider local situation & decide Proper Policy as per state Govt. and University norms for admission procedure in the interest of the majority of the local students 2) To guide the students and their parents about different criteria and aspects of the admission criteria and aspects of the admission procedure	
	Asst.Prof. Snehal Nipane	Member	3)To display notices for guidance to the student 4) to conduct online admission to all degree courses and other courses run by the college 5)to scrutinize all applications as per merit list reservation list and approve them.	







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	Examination Committee (A.Y. 2019-20)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done	
4	Asst.Prof. Tanaji Patil Asst.Prof. Shailendra Bhangale Asst.Prof. Trupti Jagtap Asst.Prof. Rekha Dongare Asst.Prof. Kavita Chavan	Chairperson Member Member Member Member	1)To plan, supervise and conduct Internal Test, Exam Unit Tests Orals/Practical's etc. 2)To prepare supervision charts collect the manuscripts of question paper from the teachers and get them printed. 3)To Maintain the record of every meeting and preserve all important documents. 4)To prepare mark lists of internal tests to be dispatched to the University. 5)To Plan and organize First Year Examination (Written/Practical/Oral). To conduct University examination.	

	Academic Calendar & Timetable Committee (A.Y. 2019-20)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done	
	Mrs. Rekha Dongare	Chairperson	1) To consider local situation & decide	
	Mrs. Chanchala Mahajan	Member	Proper Policy as per state Govt. and	
	Mr. Vikram Chaudhary	Member	University norms for admission	
	Mr. Priyanka Jadhav	Member	procedure in the interest of the majority	
	Mrs. Archana Vedpathak	Member	of the local students	
	Mrs. Swati Kumbhar Member	Member	2) To guide the students and their parents about different criteria and	
5			aspects of the admission criteria and aspects of the admission procedure.	
			3)To display notices for guidance to the student.	
			4) to conduct online admission to all	
			degree courses and other courses run by	
			the college.	
			5)to scrutinize all applications as per	
			merit list reservation list and approve	
			them.	







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	Gymkhana and Medical Check-up Committee (A.Y. 2019-20)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done	
	Asst.Prof. Archana Vedpathak	Chairperson	1) To notify, arrange and conduct	
	Asst.Prof. Shailendra Bhangale	Member	sports activities, inter-class	
	Asst.Prof. Suraj Kotkar	Member	competition and prepare college teams	
	Asst.Prof. Priyanka Jadhav	Member	to represent at Intercollegiate,	
	-		University, State and National and	
			International Levels. 2) To guide and	
			help students to participate in matches	
6			and tournaments. 3) To Comply with	
U			the University rules related to Health	
			Medical Check-up for First Year	
			Student and Make provisions for	
			emergency & First-aid facilities.	
			4) To avail of the medical facilities to	
			students. 5) Student counselling for	
			health awareness regarding swine flu,	
			corona etc.	

	Cultural Activity Committee (A.Y. 2019-20)			
Sr. No	Name of The Member	Designation	Particulars of work to be done	
	Mrs. Priyanka Bhelonde	Chairperson	1) To notify, arrange and conduct	
Mrs. Chanchala Mahajan Member Mr. Vidya Chaudhari Member Mrs. Snehal Nipane Member Mrs. Surekha Borhade Member	Member	cultural activities Inter Class		
	Mrs. Chanchala Mahajan	Member	competition.	
	Mr. Vidya Chaudhari	Member	2) To guide and help student to participate in cultural programmes	
	Mrs. Snehal Nipane	Member	3) To Comply with the University rules	
	Mrs. Surekha Borhade	Member	related to cultural activities	
	Mrs. Sujata Salunkhe	Member]	







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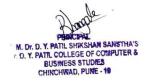
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	Campus Discipline Committee (A.Y. 2019-20)			
Sr.No.	Name of The Member	Designation	Particulars of work to be	
			done	
	Dr. Megha Deshmukh	Chairperson	1) To supervise and maintain peace	
	Asst.Prof. Tanaji Patil	Member	and observance of discipline in the	
	Asst.Prof. Hemlata Kadam	Member	college premises.	
	Asst.Prof. Surekha Borhade	Member	2) To prepare shift wise time table	
8	Asst.Prof. Rekha Dongare	Member	for teachers an allotting them	
	Asst.Prof. Kavita Chavan	Member	necessary disciplinary work.	
	Asst.Prof. Snehal Nipane	Member	3) To prepare Supervision Chart.	
	Asst.Prof. Prajali Patil	Member		
	Asst.Prof. Archana Vedpathak	Member		

Entrepreneurship Development and Incubation committee (A.Y. 2019-20)				
Sr.No.	Name of The Member	Designation	Particulars of work to be	
			done	
	Asst.Prof. Rekha Dongare	Chairperson	1) To get guidance from SPPU .2)	
	Asst.Prof. Prajali Patil	Member	To arrange Entrepreneurship	
9	Asst.Prof. Vrushali Masane	Member	Awareness and Development	
	Asst.Prof. Summaya Mujawar	Member	Programs.	
	Asst.Prof. Priyanka Jadhav	Member		







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Competitive Exams Personality Development Career Guidance Committee (A.Y. 2019-20)

(1.1.2017-20)				
Name of The	Designation	Particulars of work to be done		
Member				
Asst.Prof. Trupti Jagtap Asst.Prof. Chanchala Mahajan Asst.Prof. Najnin Maner Asst.Prof. Priyanka Bhelonde Asst.Prof. Pratibha Kunde Asst.Prof. Archana Vedpathak	Chairperson Member Member Member Member Member	1) To spread awareness about competitive Examinations among the students and create and sustain their interest in the respective field. 2) To introduce the students the nature of different competitive examinations, its syllabi, various advertisements, the structure of examinations etc. 3) To provide academic facilities to the students aspiring for civil service examinations. 4) To conduct competitive exam at college level. 5) to provide the basic knowledge of necessary preparations like pre-examination preparation, post-examination preparation, basic preparations for the interview skills etc.		
	Member Asst.Prof. Trupti Jagtap Asst.Prof. Chanchala Mahajan Asst.Prof. Najnin Maner Asst.Prof. Priyanka Bhelonde Asst.Prof. Pratibha Kunde Asst.Prof. Archana	Name of The Member Asst.Prof. Trupti Jagtap Asst.Prof. Chanchala Member Mahajan Asst.Prof. Najnin Maner Asst.Prof. Priyanka Bhelonde Asst.Prof. Pratibha Kunde Asst.Prof. Archana Member	MemberSAsst.Prof. Trupti JagtapChairperson1) To spread awareness about competitive Examinations among the students and create and sustain their interest in the respective field.Asst.Prof. Najnin ManerMember2) To introduce the students the nature of different competitive examinations, its syllabi, various advertisements, the structure of examinations etc.Asst.Prof. ArchanaMember3) To provide academic facilities to the students aspiring for civil service examinations.Vedpathak4) To conduct competitive exam at college level. 5) to provide the basic knowledge of necessary preparations like pre-examination preparation, post-	

Staff Welfare & Staff Academy Committee (A.Y. 2019-20)				
Sr.No.	Name of The Member	Designation	Particulars of work to be done	
	Asst.Prof. Tanaji Patil	Chairperson	1) To arrange welfare activities for the	
	Asst.Prof. Shailendra	Member	staff, run a Tea-club and arrange Trips,	
	Bhangale		Tours & Picnics so as to create healthy	
	Asst.Prof. RekhaDongare	Member	relations and friendly atmosphere among	
11	Asst.Prof. Trupti Jagtap	Member	the members of the teaching and non-	
	Asst.Prof. Kavita Chavan	Member	teaching staff. 2) To celebrate birthdays of all the	
			teaching and non-teaching members.	
			3) To arrange experts lectures of staff	
			members.	







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	National Service Scheme Committee (A.Y. 2019-20)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done	
	Asst.Prof. Priyanka Jadhav	Chairperson	1) To select the students for N.S.S.	
	Asst.Prof. Najnin Maner	Member	conduct their batch wise activities	
	Asst.Prof. Pratibha Kunde	Member	throughout the academic year and make	
	Asst.Prof. Kavita Chavan	Member	all necessary arrangements for the	
	Asst.Prof. Priyanka	Member	Annual Camp. 2) To organize other activities in the light	
12	Bhelonde		of the aims and objectives of the N.S.S.	
			and Population Education.	
			3) To Organize celebration of Days like	
			N.S.S. Day, Literacy Day etc.	
			4) To carry out extension activities of the	
			social relevance.	

	Knowledge Resource Committee (A.Y. 2019-20)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done	
	Asst.Prof. Pratibha Kunde	Chairperson	1) To plan and execute the purchase	
	Asst.Prof. Chanchala Mahajan	Member	of useful and selected books for the	
	Asst.Prof. Shailendra Bhangale	Member	college library. 2) Prepare a Book	
	Asst.Prof. Priya Khadke	Member	Bank Scheme, Study Room etc. 3)	
	Asst.Prof. Tejaswini Patil	Member	Provide easy access to books and	
13			periodicals to the students and staff.	
			4) To organize a book exhibition.	
			5)Completion of Library Automation.	
			6)To manage yearly reports of book	
			damaged, lost etc.7) To do stock	
			checking. 8) To prepare and maintain	
			the Data Bank.	







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	Student Development & Welfare Committee (A.Y. 2019-20)				
Sr.No.	Name of The Member	Designation	Particulars of work to be done		
14	Mrs. Rekha Dongare Mrs. Prajali Patil Mrs. Chanchala Mahajan	Representative Of teaching Staff Representative Of teaching Staff Representative Of teaching Staff Staff	1) To prepare for election of Students Council of the college. 2) Arrange its periodic meetings and elect one representative on the University Student Council Forum.3) To Promote and co- ordinate the different student's activities for their welfare 4) To workout Earn and Learn Scheme. 5) To provide maximum benefit of various scholarships to the		
	Mr. Nitin Bhadake Dr. Vaidehi Janjale Miss. Aakansha Thite Mr. Jadhav Akhilesh	Social Worker Counsellor Students Rep. Students Rep.	students.		

	Research Committee (A.Y. 2019-20)				
Sr.No.	Name of The Member	Designation	Particulars of work to be done		
	Asst.Prof. Chanchala Mahajan Asst.Prof. Snehal Nipane Asst.Prof. Pratibha Kunde	Chairperson Member Member	To collect the relevant data and prepare a compendium of Research Proposals. 2) To guida researchers to undertake		
15	Asst.Prof. Hemlata Kadam Asst.Prof. Surekha Borhade Asst.Prof. Vanita Lingayat	Member Member Member	2) To guide researchers to undertake Research Projects to encourage teachers for research and produce research ambience among the teaching staff.		
	Asst.Prof. Priyanka Jadhav	Member	3) To promote & encourage the teachers for inter linkages, to provide consultancy services and help submission of MRPs to UGC, University, Industry etc.		





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Coll	College Annual (Magazine), Wall-Paper & Publicity Committee				
	(A.Y. 2019-20)				
Sr.No.	Name of The Member	Designation	Particulars of work to be done		
	Asst.Prof. Vrushali Masane	Chairperson	1) To create awareness among students		
	Asst.Prof. Kavita Chavan	Member	about writing.		
	Asst.Prof. Trupti Jagtap	Member	3) To organize workshops on Literary		
	Asst.Prof. Prajali Patil	Member	Writing.		
16			4) To invite experts and organize their		
			lectures.		
			5) To give publicity to the college		
			programs in newspapers & periodicals.		
			6) To prepare and display the wall		
			papers.		

Alumni Association (A.Y. 2019-20)				
Sr. No.	Name of The Member	Designation	Particulars of work to be done	
	Asst.Prof. Abhay Bandopant Kotkar	Chairperson	1) To prepare a list of previous students 2) To invite them for	
17	Asst.Prof. Amit Pandurang Kotkar	Member	functions and guidance 3) To call periodic meetings of alumni, discuss	
	Asst.Prof. Shailendra Bhangale	Member	various problems with them.	





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	Mentor-Mentee and Teacher Parent Association (A.Y. 2019-20)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done	
	Asst.Prof. Kavita Chavan	Chairperson	1) To prepare batches of students under	
	Asst.Prof. Trupti Jagtap	Member	the care of each teacher mentor and	
	Asst.Prof. Prajali Patil	Member	observe overall development and	
	Asst.Prof. Najnin Maner	Member	progress made by them and also to see	
18	Asst.Prof. Surekha Borhade	Member	that all their difficulties are resolved	
	All Teachers	Member	through personal attention of the	
			concerned teacher.2) To maintain	
			personal record of adopted students.	
			3) To maintain the academic record of	
			the adopted students.	
			4) To Communicate with parents	

	Feedback Committee (A.Y. 2019-20)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done	
19	Asst.Prof. Surekha Borhade Asst.Prof. Sujata Salunkhe Asst.Prof. Priyanka Bhelonde Asst.Prof. Mayur Panchal	Chairperson Member Member Member	1) To collect student feedback fortnightly from the Suggestion Box, analyse it and place it on record for approval of the principal. 2) To collect suggestions/feedbacks from the teaching and non-teaching staff. 3) To collect feedback from the potential employers through periodic meetings and maintain a register. 4) To take students' feedback on curriculum, infrastructure facilities, placement, Alumni, Parents meets etc. 5) To analyse the feedback of all stakeholders.	





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	Add-On Courses Committee (A.Y. 2019-20)			
Sr. No.	Name of The Member	Designation	Particulars of work to be done	
	Asst.Prof. Priyanka Bhelonde	Chairperson		
	Asst.Prof. Summaya Mujawar	Member	1)To explore the possibilities to start	
	Asst.Prof. Najnin Maner	Member	related new short-term courses in the	
23	Asst.Prof. Trupti Jagtap	Member	college for all the four courses' Arts, Commerce, Science and BBA(CA)	
23	Asst.Prof. Vidya Choudhari	NGO	2) To organize the Guest Lectures.	
		Representative	2) 10 organize the Guest Electures.	
	Asst.Prof. Archana Vedpathak	Student Rep.		
	Asst.Prof. Priyanka Bhelonde	Student Rep.		

We	Website Committee & E-Content Development Committee (A.Y. 2019-20)			
Sr.No	Name of The Member	Designation	Particulars of work to be done	
24	Asst.Prof. Sujata Salunkhe Asst.Prof.Prajali Patil Asst.Prof. Tanaji Patil Asst.Prof. Kavita Chavan Asst.Prof.Pratibha Kunde Asst.Prof. Vrushali Masane	Chairperson Member Member Member NGO Representative Student Rep.	 To prepare and design and maintain the college Website. To prepare the plan to facilitate internet access to different departments as per their requirements. To develop teachers' and experts' resources in e-Content creation in all subjects To make available the e- content to teachers and students through various delivery modes for online and offline teaching process. 	





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	Extension and Outreach Committee (A.Y. 2019-20)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done	
	Asst.Prof. Trupti Jagtap	Chairperson	1) To publish department-wise	
	Asst.Prof. Prajali Patil	Member	Extension activities. 2) To collect	
	Asst.Prof. Rekha Dongare	Member	reports with beneficiaries. 3.) To	
25	Asst.Prof. Pratibha Kunde	NGO	prepare documentary on extension	
		Representative	activities by collection of videos from	
	Asst.Prof. Vrushali Masane	Student Rep.	departments.	
			1	

	Commerce Forum (A.Y. 2019-20)			
Sr. No.	Name of The Member	Designation	Particulars of work to be done	
26	Asst.Prof. Kavita Chavan Asst.Prof. Sujata Salunkhe Asst.Prof. Summaya Mujawar Asst.Prof. Priyanka Bhelonde Asst.Prof. Vidya Choudhari Asst.Prof. Priyanka Jadhav	Chairperson Member Member NGO Representative Student Rep. Member	1) To make arrangement for lectures of experts. 2) To arrange faculty and students' development program like educational visits, seminars etc. 3) To set up and maintain the commerce lab. 4) To inculcate research culture among Teachers and Students. 5) To prepare different syllabi for additional courses in related to commerce to meet the local needs related to commerce. 6) To organize	
			various activities related to trade, commerce, banking etc	





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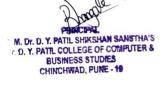
	College-Industry Co-Ordination Committee (A.Y. 2019-20)				
Sr.No.	Name of The Member	Designation	Particulars of work to be done		
	Asst.Prof. Vrushali Masane	Chairperson	1) To establish rapport with the		
	Asst.Prof. Kavita Chavan	Member	neighbouring industries.		
	Asst.Prof. Trupti Jagtap	Member	2) To organize students visits to industries.		
	Asst.Prof. Prajali Patil	Member	3) To consider the possibilities of inter-		
27			institutional exchange of knowledge and		
			research to train students and teachers		
			accordingly. 4) To take efforts for		
			placement of students in different		
			industries located in the neighbouring		
			region.		

University Annual Report and Sanstha/ Government / Correspondent Committee (A.Y. 2019-20)

Sr.No.	Name of The Member	Designation	Particulars of work to be done
28	Asst.Prof. Shailendra Bhangale	Chairperson	1) To compile College data of various
	Asst.Prof. Tanaji Patil	Member	events organized by different
	Asst.Prof. Nilima Rane	Member	Committees in the college.
	Asst.Prof. Chanchala Mahajan	Member	2) To prepare report and submit it to
	Č		Sanstha office.

	Electoral Literacy Club (A.Y. 2019-20)				
Sr.No.	Name of The Member	Designation	Particulars of work to be done		
	Asst.Prof. Rekha Dongare	Chairperson	An Electoral Literacy Club is a		
	Asst.Prof. Chanchala		platform to engage school students		
	Mahajan	Member	through interesting activities and hands-		
29	Asst.Prof. Surekha Borhade	Member	on experience to sensitise them on their		
	Asst.Prof. Priyanka		electoral rights and familiarise them		
	Bhelonde	Member	with the electoral process of		
	Asst.Prof. Mayur Panchal	Member	registration and voting.		







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Statutory Bodies and their Responsibilities (2018-19)

	Anti-Ragging Committee (A.Y. 2018-19)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done	
	Asst.Prof. Shailendra Bhangale	Principal	1) Anti-ragging rules to be formed as per UGC and Govt. norms.	
	Asst.Prof. Arvind Jagtap (Fire Officer: PCMC)	Representative of Civil Administrator	2) Display notices on Notice Boards to prevent ragging on the campus.	
	of Police taken to a	3) To maintain a record of actions taken to control and prevent ragging.4) To undertaken programs of		
	Asst.Prof. Dadasaheb Khanke (News Reporter -SAKAL)	Representative of Local Administrator	personality development of the students 5) To take necessary measures like	
21	Asst.Prof. Prashant Mehta (Secretary: Rotary Club)	Representative of NGO(Youth Faculty)	surprise visits in campus o like surprise visits in campus to maintain discipline	
	Asst.Prof. Chanchala Mahajan	Representative of Faculty Administrator	- 6) To maintain the record and send the report to the university.	
	Mr. Sarjerao Patil	Representative of Parents		
	Mr. Rahul Patil	Representative of Students		
	Asst.Prof. Neha Amar Patil	Representative of Non- Teaching Staff		







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Grievances Redressal Committee (A.Y. 2018-19)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done
	Asst.Prof. Shailendra Bhangale	Principal	To invite suggestions and complaints from students about infrastructural
	Asst.Prof. Prajali Patil	Member- Teaching Representative	facilities, teacher's performance, administration, library, and maintain their record and take necessary
	Asst.Prof. Priyanka Bhelonde Member- Teaching Representative Asst.Prof. Kavita Chavan Member- Teaching Representative	actions to improve the conditions.	
20			
	Asst.Prof. Sujata Salunkhe	Member- Teaching Representative	
	Asst.Prof. Rekha Dongare	Member- Teaching Representative	
	Asst.Prof. Tanaji Patil	NSS Officer	







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	Women's Forum and Internal Complaints Cell (A.Y. 2018-19)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done	
22	Asst.Prof. Shailendra Bhangale Asst.Prof. Chanchala Mahajan Asst.Prof. Priyanka Bhelonde Asst.Prof. Nilima Rane Asst.Prof. Suresh Chaudhary	Chairperson Member Member Member NGO Representative	1)To attend and solve the personal problems of female students 2)Invite Compotators Social Worker, Senior Teachers and Representative of Administrative Staff from PCMC area for guidance 3) To display the notices and information about committee.	
	Miss. Nikita Kachare (9545447392)	Student Rep.		
	Mr. Manoj Shete (9767741394)	Student Rep.		

	Steering Committee (A.Y. 2018-19)				
Sr.No.	Name of The Member	Designation	Particulars of work to be done		
	Asst.Prof. Shailendra Bhangale	Chairperson	1) To Look into the total administrative work of the college, its discipline, planning, execution and organization of the committee activities and solve their difficulties.		
	Asst.Prof. Rekha Dongare	Member			
2	Asst.Prof. Prajali Patil	Member			
2	Asst.Prof. Kavita Chavan	Member			
	Asst.Prof. Chanchala Mahajan	Member			
	Asst.Prof. Najnin Maner	Member			







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	Admission Committee (A.Y. 2018-19)				
Sr.No.	Name of The Member	Designation	Particulars of work to be done		
Sr.No.	I	,	, , , , , , , , , , , , , , , , , , ,		
			the college 5)to scrutinize all applications as per merit list reservation list and approve them.		

	Examination Committee (A.Y. 2018-19)				
Sr.No.	Name of The Member	Designation	Particulars of work to be done		
	Asst.Prof. Tanaji Patil	Chairperson	1)To plan, supervise and conduct Internal		
	Asst.Prof. Shailendra	Member	Test, Exam Unit Tests Orals/Practical's etc.		
	Bhangale		2)To prepare supervision charts collect the		
	Asst.Prof. Trupti Jagtap	Member	manuscripts of question paper from the		
	Asst.Prof. Rekha Dongare	Member	teachers and get them printed.		
4	Asst.Prof. Kavita Chavan	Member	3)To Maintain the record of every meeting and preserve all important documents.		
		4)To prepare mark lists of internal tests to be			
			dispatched to the University.		
			5)To Plan and organize First Year		
			Examination (Written/Practical/Oral).		
			To conduct University examination.		







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	Academic Calendar & Timetable Committee (A.Y. 2018-19)				
Sr.No.	Name of The	Designation	Particulars of work to be done		
	Member				
	Mrs. Rekha Dongare	Chairperson	1) To consider local situation & decide		
	Mrs. Chanchala Mahajan	Member	Proper Policy as per state Govt. and		
	Mr. Vikram Chaudhary	Member	University norms for admission procedure in		
	Mr. Priyanka Jadhav	Member	the interest of the majority of the local		
	Mrs. Archana Vedpathak	Member	students 2) To guide the students and their perents		
	Mrs. Swati Kumbhar	Kumbhar Mambar	2) To guide the students and their parents about different criteria and aspects of the		
5			admission criteria and aspects of the		
			admission procedure.		
			3)To display notices for guidance to the		
			student.		
			4) to conduct online admission to all degree		
			courses and other courses run by the college.		
			5)to scrutinize all applications as per merit		
			list reservation list and approve them.		

	Gymkhana and Medical Check-up Committee (A.Y. 2018-19)				
Sr.No.	Name of The Member	Designation	Particulars of work to be done		
6	Asst.Prof. Archana Vedpathak Asst.Prof. Shailendra Bhangale Asst.Prof. Suraj Kotkar Asst.Prof. Priyanka Jadhav	Chairperson Member Member Member	1) To notify, arrange and conduct sports activities, inter-class competition and prepare college teams to represent at Intercollegiate, University, State and National and International Levels. 2) To guide and help students to participate in matches and tournaments. 3) To Comply with the University rules related to Health		
			Medical Check-up for First Year Students and Make provisions for emergency & First-aid facilities. 4) To avail medical facilities to students. 5) Student counselling for health awareness regarding swine flu, corona etc.		







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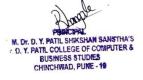
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	Cultural Activity Committee (A.Y. 2018-19)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done	
	Mrs. Priyanka Bhelonde	Chairperson	1) To notify, arrange and conduct	
	Mrs. Najnin Maner	Member	cultural activities Inter Class	
	Mrs. Chanchala Mahajan	Member	competition and prepare college teams	
	Mr. Vidya Chaudhari	Member	to represent at intercollegiate, university state level	
7	Mrs. Snehal Nipane	Member	2) To guide and help student to	
	Mrs. Surekha Borhade	Member	participate in cultural Programmes	
	Mrs. Sujata Salunkhe	Member	3) To Comply with the University rules	
			related to cultural activities	

Campus Discipline Committee (A.Y. 2018-19)				
Sr.No.	Name of The Member	Designation	Particulars of work to be done	
	Asst.Prof. Shailendra Bhangale	Chairperson	1) To supervise and maintain peace	
	Asst.Prof. Tanaji Patil	Member	and observance of discipline in the	
	Asst.Prof. Hemlata Kadam	Member	college premises.	
	Asst.Prof. Surekha Borhade	Member	2) To prepare shift wise time table	
8	Asst.Prof. Rekha Dongare	Member	for teachers an allotting them necessary disciplinary work.	
	Asst.Prof. Kavita Chavan	Member	3) To prepare a Supervision Chart.	
	Asst.Prof. Snehal Nipane	Member	5) To prepare a Supervision Chart.	
	Asst.Prof. Prajali Patil	Member		
	Asst.Prof. Archana Vedpathak	Member		







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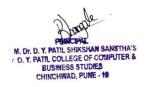
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Entrepreneurship Development and Incubation committee (A.Y. 2018-19)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done
	Asst.Prof. Rekha Dongare	Chairperson	1) To get guidance from SPPU and
	Asst.Prof. Prajali Patil	Member	established-cell and Incubation
9	Asst.Prof. Vrushali Masane	Member	Centre.
,	Asst.Prof. Summaya Mujawar	Member	2) To arrange Entrepreneurship
	Asst.Prof. Priyanka Jadhav		Awareness and Development
	<u> </u>		Programs.

Competitive Exams Personality Development Career Guidance Committee			
		(A.Y. 2018-19)	
Sr.No.	Name of The Member	Designation	Particulars of work to be done
	Asst.Prof. Trupti Jagtap	Chairperson	1) To spread awareness about
	Asst.Prof. Chanchala Mahajan	Member	competitive Examinations among the
	Asst.Prof. Najnin Maner	Member	students and create and sustain their
	Asst.Prof. Priyanka Bhelonde	Member	interest in the respective field.
	Asst.Prof. Pratibha Kunde	Member	2) To introduce the students to the nature
	Asst.Prof. Archana Vedpathak	Member	of different competitive examinations, its syllabi, various advertisements, the
			structure of examinations etc.
10			3) To provide academic facilities to the
			students aspiring for civil service
			examinations.
			4) To conduct a competitive exam at
			college level. 5) to provide the basic
			knowledge of necessary preparations like
			pre-examination preparation, post-
			examination preparation, basic
			preparations for the interview skills etc.







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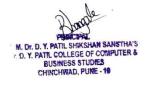
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	Staff Welfare & Staff Academy Committee (A.Y. 2018-19)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done	
	Asst.Prof. Tanaji Patil	Chairperson	1)To arrange welfare activities for the	
	Asst.Prof. Shailendra Bhangale	Member	staff, run a Tea-club and arrange Trips,	
	Asst.Prof. RekhaDongare	Member	Tours & Picnics so as to create healthy	
	Asst.Prof. Trupti Jagtap	Member	relations and friendly atmosphere	
11	Asst.Prof. Kavita Chavan	Member	among the members of the teaching and non-teaching staff.	
			2) To celebrate birthdays of all the	
			teaching and non-teaching members.	
			3) To arrange expert lectures of staff	
			members.	

	National Service Scheme Committee (A.Y. 2018-19)				
Sr.No.	Name of The Member	Designation	Particulars of work to be done		
	Asst.Prof. Priyanka Jadhav	Chairperson	1) To select the students for N.S.S.		
	Asst.Prof. Najnin Maner	Member	conduct their batch wise activities		
	Asst.Prof. Pratibha Kunde	Member	throughout the academic year and make		
	Asst.Prof. Kavita Chavan	Member	all necessary arrangements for the		
	Asst.Prof. Priyanka Bhelonde	Member	Annual Camp.		
12	<u> </u>		2) To organize other activities in the		
			light of the aims and objectives of the		
			N.S.S. and Population Education.		
			3) To Organize celebrations of Days like		
			N.S.S. Day, Literacy Day etc.		
			4) To carry out extension activities of		
			social relevance.		







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	Knowledge Resource Committee (A.Y. 2018-19)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done	
	Asst.Prof. Pratibha Kunde Asst.Prof. Chanchala Mahajan Asst.Prof. Shailendra Bhangale	Chairperson Member Member	1) To plan and execute purchase of useful and selected books for the college library.	
13	Asst.Prof. Priya Khadke Asst.Prof. Shrutika Menkudale	Member Member	2) Prepare Book Bank Scheme, Study Room etc. 3) Provide easy access to books and periodicals to the students and staff. 4) To organize the of book exhibition. 5) Completion of Library Automation. 6) To manage yearly report of book damaged, lost etc.7) To do stock checking. 8) To prepare and maintain the Data Bank	

	Student Development	amittee (A.Y. 2018-19)	
Sr.No.	Name of The Member	Designation	Particulars of work to be done
	Mr. Tanaji Patil	Chairperson	1) To prepare for the election of the
	Mrs. Rekha Dongare	Representative Of	Students Council of the college.
		teaching Staff	2) Arrange its periodic meetings and
	Mrs. Prajali Patil	Representative Of	elect one representative on the
		teaching Staff	University Student Council Forum.
14	Mrs. Chanchala Mahajan	Representative Of	3) To Promote and co- ordinate the
	,	teaching Staff	different student's activities for their
	Mr. Nitin Bhadake	Social Worker	welfare.
	Dr. Vaidehi Janjale	Counsellor	4) To workout Earn and Learn
	Miss. Kanhere Shraddha	Students Rep.	Scheme. 5) To provide maximum
		-	benefit of various scholarships to the
	Mr. Balghare Rahul	Students Rep	students.





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	Research Committee (A.Y. 2018-19)				
Sr. No.	Name of The Member	Designation	Particulars of work to be done		
	Asst.Prof. Chanchala Mahajan	Chairperson	1) To collect the relevant data and prepare a compendium of Research		
	Asst.Prof. Snehal Nipane	Member	Proposals.		
	Asst.Prof. Pratibha Kunde	Member	2) To guide researchers to undertake		
15	Asst.Prof. Hemlata Kadam	Member	Research Projects to encourage		
	Asst.Prof. Surekha Borhade	Member	teachers for research and produce research ambience among the		
	Asst.Prof. Swati Kumbhar	Member	teaching staff.		
	Asst.Prof. Priyanka Jadhav	Member	·		

C	College Annual (Magazine), Wall-Paper & Publicity Committee				
	(A.Y. 2018-19)				
Sr.No.	Name of The Member	Designation	Particulars of work to be done		
	Asst.Prof. Shailendra Bhangale	Chairperson	1) To create awareness among		
	Asst.Prof. Kavita Chavan	Member	students about writing.		
	Asst.Prof. Hemlata Kadam	Member	3) To organize workshops on Literary		
	Asst.Prof. Vikram Choudhary	Member	Writing.		
			4) To invite experts and organize		
16			their lectures.		
			5) To give publicity to the college		
			programs in newspapers &		
			periodicals.		
			6) To prepare and display the wall		
			papers.		





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	Alumni Association (A.Y. 2018-19)				
Sr.No.	Name of The Member	Designation	Particulars of work to be done		
	Asst.Prof. Abhay Bandopant Kotkar	Chairperson	1) To prepare a list of previous students 2) To invite them for		
17	Asst.Prof. Amit Pandurang Kotkar	Member	functions and guidance 3) To call periodic meetings of alumni, discuss		
	Asst.Prof. Shailendra Bhangale	Member	various problems with them.		

	Mentor-Mentee and Teacher Parent Association (A.Y. 2018-19)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done	
	Asst.Prof. Kavita Chavan	Chairperson	1) To prepare batches of students under	
	Asst.Prof. Trupti Jagtap	Member	the care of each teacher mentor and	
	Asst.Prof. Prajali Patil	Member	observe overall development and	
	Asst.Prof. Najnin Maner	Member	progress made by them and also to see	
18	Asst.Prof. Surekha Borhade	Member	that all their difficulties are resolved through personal attention of the concerned teacher.2) To maintain	
	All Teachers		personal record of adopted students.	
			3) To maintain the academic record of	
			the adopted students.	
			4) To Communicate with parents	





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	Feedback Committee (A.Y. 2018-19)				
Sr.No.	Name of The Member	Designation	Particulars of work to be done		
	Asst.Prof. Surekha Borhade	Chairperson	1) To collect student feedback fortnightly from the Suggestion Box,		
	Asst.Prof. Sujata Salunkhe	Member	analyses it and place it on record for		
	Asst.Prof. Priyanka Bhelonde	Member	approval of the principal. 2) To collect suggestions/feedbacks from the		
19	Asst.Prof. Mayur Panchal	Member	teaching and non-teaching staff. 3) To collect feedback from the potential employers through periodic meetings and maintain a register. 4) To take students' feedback on curriculum, infrastructure facilities, placement, Alumni, Parents meets etc. 5) To analyse the feedback of all stake holders.		

	Add-On Courses Committee (A.Y. 2018-19)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done	
	Asst.Prof. Priyanka Bhelonde	Chairperson		
	Asst.Prof. Summaya Mujawar	Member	1)To explore the possibilities to start related new short term courses in the	
	Asst.Prof. Najnin Maner	Member	college for all the four courses Arts,	
23	Asst.Prof. Trupti Jagtap	Member	Commerce, Science and BBA(CA)2) To organize the Guest Lectures.	
43		NGO	2) 10 organize the Guest Lectures.	
	Asst.Prof. Vidya Choudhari	Representative		
	Asst.Prof. Archana	Student Rep.		
	Vedpathak			
	Asst.Prof. Priyanka Bhelonde	Student Rep.		







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Webs	Website Committee & E-Content Development Committee (A.Y. 2018-19)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done	
	Asst.Prof. Sujata Salunkhe	Chairperson	1) To prepare and design and	
	Asst.Prof. Prajali Patil	Member	maintain the college website.	
	Asst.Prof. Tanaji Patil	Member	2) To prepare the plan to facilitate	
	Asst.Prof. Kavita Chavan	Member	internet access to different	
	Asst.Prof. Pratibha Kunde	NGO	departments as per their requirements.	
24		Representative	3)To develop teachers' and experts' resources in e-Content creation in all	
	Asst.Prof. Vrushali	Student Rep.	subjects	
	Masane		4) To make available the e- content to	
			teachers and students through various	
			delivery modes for online and offline	
			teaching process.	

Extension and Outreach Committee (A.Y. 2018-19)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done
25	Asst.Prof. Trupti Jagtap	Chairperson	1) To publish department-wise Extension activities. 2) To collect reports with beneficiaries. 3.) To prepare a documentary on extension activities by collection of videos from departments.
	Asst.Prof. Prajali Patil	Member	
	Asst.Prof. Rekha Dongare	Member	
	Asst.Prof. Pratibha Kunde	NGO	
		Representative	
	Asst.Prof. Vrushali Masane	Student Rep.	
			1







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Commerce Forum (A.Y. 2018-19)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done
	Asst.Prof. Kavita Chavan	Chairperson	1) To make arrangements for lectures of experts. 2) To arrange faculty and students' development programs like educational visits, seminars etc. 3) To set up and maintain the commerce lab. 4) To inculcate research culture among Teachers and Students.
	Asst.Prof. Sujata Salunkhe	Member	
	Asst.Prof. Summaya Mujawar	Member	
26	Asst.Prof. Priyanka Bhelonde	NGO	
		Representative	
	Asst.Prof. Vidya Choudhari	Student Rep.	
	Asst.Prof. Priyanka Jadhav	Member	
			5) To prepare different syllabi for
			additional courses related to
			commerce to meet the local needs related to commerce.

College-Industry Co-Ordination Committee (A.Y. 2018-19)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done
	Asst.Prof. Vrushali Masane	Chairperson	1) To establish rapport with the
	Asst.Prof. Kavita Chavan	Member	neighboring industries. 2) To organize students visits to industries. 3) To consider the possibilities of
	Asst.Prof. Trupti Jagtap	Member	
	Asst.Prof. Prajali Patil	Member	
	Asst.Prof. Vrushali Masane	Member	
27			inter- institutional exchange of
			knowledge and research to train
			students and teachers accordingly. 4)
			To take efforts for placement of
			students in different industries located
			in the neighboring region.







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University Annual Report and Sanstha/ Government /			
Correspondent Committee (A.Y. 2018-19) Sr.No. Name of The Member Designation Particulars of work to be don			
	Asst.Prof. Shailendra Bhangale	Chairperson	1) To compile College data of various
	Asst.Prof. Tanaji Patil	Member	events organized by different
28	Asst.Prof. Nilima Rane	Member	Committees in the college.
	Asst.Prof. Chanchala Mahajan	Member	2) To prepare a report and submit it to
			the Sanstha office.

Electoral Literacy Club (A.Y. 2018-19)			
Sr.No.	Name of The Member	Designation	Particulars of work to be done
29	Asst.Prof. Rekha Dongare	Chairperson	An Electoral Literacy Club is a
	Asst.Prof. Chanchala Mahajan	Member	platform to engage school students
	Asst.Prof. Surekha Borhade	Member	through interesting activities and
	Asst.Prof. Priyanka Bhelonde	Member	hands-on experience to sensitize them
	Asst.Prof. Shrutika Menkudale	Member	on their electoral rights and
			familiarize them with the electoral
			process of registration and voting.



