



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

SHIKSHAN MAHARSHI DR. D.Y. PATIL SHIKSHAN SANSTHA'S DR. D.Y. PATIL COLLEGE OF COMPUTER AND BUSINESS STUDIES

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BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Shikshan maharshi Dr.D.Y.Patil Shikshan Sanstha's is one among the premier Educational Society in Pune district committed for discharging the service of providing quality education at graduate level. The society was established in 1995 under the visionary leadership of Abhay B.Kotkar Patil under the guidance of Padmashri Dr D.Y Patil former governor of Tripura,Bihar and West Bengal and well known educationalmost and sdsd from Kolhapur ,Maharashtra..

The Society is functioning with its vision for social transformation & upliftment of rural masses through education, training and research. Further to keep up its commitment to the society

DYPCCBS feels proud to lead the education field by imparting education across the Pune region. The students are nurtured through well qualified and experienced faculties. Since inception the trust has educated thousands of able young leaders,teachers, entrepreneurs and civil servants who are working in almost all fields across the nation.

Shikshan maharshi Dr.D.Y.Patil Shikshan Sanstha's Dr.D.Y. Patil college of computer and business studies, was established in 2012. The college is affiliated to Savitribai Phule Pune University and approved by Government of Maharashtra. The college offers three years full time B.Sc ,B.A., B.Com., B.B.A.(C.A.) programs.

The college is spanned in a spacious building of 0.96 acre in Shahu Nagar,Chinchwad,Pune-411019. The college has all necessary and required modern infrastructure. The college focuses on overall growth and development of students through value added certifications,career counselling and Entrepreneurship Development.

Vision

To develop versatile and achiever personalities as reflection of quality and creativity of institute within an ever-changing world

Mission

To enrich lifelong learners with different pedagogy promoting use of latest Technology justifying Institutional

statement “DREAM, BELIEVE &ACHIEVE.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. Excellent teaching, learning process and safe environment
2. Well qualified and young faculty members
3. Good academic practices
4. Efficient use of ERP
5. ICT based teaching learning methodology
6. Special focus on entrepreneurship awareness and development
7. Active National Service Scheme Unit

Institutional Weakness

1. Poor socio-economic background of the students
2. Limited number of research activity
3. Lack of consultancy services
4. Less number of placement of students
5. Being permanently unaided, it is difficult for the college to get the funds from outside funding agencies

Institutional Opportunity

1. To strengthen placement activities with the help of alumni
2. To strengthen industrial linkages for overall development
3. Improvement in skill- based course for students employability
4. To increase minor and major research projects funded by various agencies
5. Enrolment for SWAYAM MOOC by students and staff members

Institutional Challenge

1. Keeping pace with the rapid changes in higher education
2. . Rising cost of education
3. Due to rural background of students there are limitations in communication skill and unawareness about global requirements
4. . To improve placement percentages as the students are from rural area
5. . Making the syllabus more industry friendly
6. . Boosting the confidence in the socio- economically weaker students specially girls

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

As the college is affiliated to Savitribai Phule Pune University, The College follow and implement the curriculum prescribed by the Savitribai Phule Pune University. College offers 4 UG programmes namely BBA-CA, B.COM, BA, & B.Sc. All programmes follow the CBCS pattern and for some programmes elective courses are provided. At the beginning of every academic year the Principal conducts faculty meeting for effective planning for curriculum delivery and monitoring.

Faculty members prepares course files, lesson plans and also plans expert lectures, industrial visits and field visits to provide practical knowledge to students. Mid Term Exams and University exams are conducted as per the norms of affiliating university.

Add-on certifications are offered to the students year wise viz., Spoken English and Communication Skills Development Programme, Computer Awareness, Personality Development Program and Entrepreneurship Development Programme are offered to FY,SY and TY respectively. For effective course delivery, the college helps maximum students to undertake field projects/Internship projects in various disciplines for getting practical knowledge. Integration of cross-cutting values related to environmental conservation, gender equality, professional ethics, curricular and extra- curricular are taught to students through course delivery and various activities. Feedback is collected from students, teachers, employers and alumni on academic performance and ambience of the college, thus it is useful for the college for the overall development of the students.

Teaching-learning and Evaluation

Teaching, learning and evaluation plays a very crucial role for growth of any educational institution. Our college believes on value based education coordinate with the practical learning. In these aspects the college adopts appropriate and innovative strategies. The admission process is transparent and admission of students to various programmes is done according to the guidelines of the Savitribai Phule Pune University and Government of Maharashtra. The Admission Committee monitors fair and transparent admission process and does counselling of students helping them in admissions. All the activities of the college are organized according to the "Academic Calendar" which is prepared at the beginning of every academic year. Total **42** teaching faculty are working in the college. Out of them 40 are full time faculty. Out of **40** teachers **01** teachers have completed Ph.D. and **01** faculties have registered for Ph.D. Degree. In all **06** teachers have qualified SET

and **02** teachers have qualified NET examination. There is **18** non-teaching staff.

Teachers adopt many interactive and innovative teaching methods to make the process of teaching learning interesting for making all round development of students that includes experiential learning, participative learning. Many class activities such as poster making, essay writing, poetry reading, seminars, elocution competition etc. are conducted to impart students with participative learning. ICT enabled teaching methods have been made available in the college. There is Wi-Fi facility available in the college. The classrooms are equipped with internet connection, LCD Projector and Smart board facilities.

Course outcomes and programme outcomes are displayed on the space and college website. CO attainment is calculated using direct and indirect method. The college has a robust and transparent evaluation system as evident by the functioning of the examination committee, the evaluation mechanism, the grievance redressal mechanism etc. . Evaluation process adopted by college includes Seminars, Projects, Oral Tests, Home Assignments, and Tutorials.

Research, Innovations and Extension

The college has Research Co-ordination Committee which guides the faculty members for initiating research activities. 11 faculty members have published 19 research papers in UGC journal. Formal MoU is signed with Sharadchandra Pawar Arts &, Commerce college Alandi And Dr.D.Y.Patil Centre for management and Research (MBA & MCA) Pune to promote research and dissemination of knowledge.

The college conducts various workshops on Intellectual Property Rights (IPR) and on Entrepreneurship Development for the development of the students. Formal MoU is signed with SEIMITSU Factory Automation Pvt. Ltd, Serveenergy ITC Pvt.Ltd,Magic Bus Foundation for free Internship and IT Training. The Formal MoU is Signed with Buds International School for extension Activity. The NSS unit of our college is very active And NSS is conducted under the College only.

The broad objectives of NSS are to understand the community, identify their needs and problems and involve students in problem solving process and develop their personality. In the past two year, the college organizes a Two days NSS Camp. The College has received the Many Awards. During this camp different activities are organized like Rally on various Topic For crating Awareness, Tree Plantation, Blood Check Up Camp and Sanatory Pads Distribution. Different awareness activities like importance of voting, AIDS Awareness, E-Wast management program, voting awareness, Road safety are organized. The college has received “206 Vidhansabha Matdar sangh” and “Pimpri Chinchwad Mahanagar Palika” 2023 from Pimpri Chinchwad Mahanagar Palika And Voter Constituency, Pune.

Infrastructure and Learning Resources

Shikshan Maharshi Dr. DY Patil Shikshan Sanstha’s Dr. D.Y. Patil College of Computer and Business Studies has adequate infrastructure and learning resources in the campus to achieve its objective of excellent education. The college is situated in area total campus area of 0.96 acres . Parking facility is available for staff and students. The college has state of art infrastructure and learning resources which includes ICT enabled classrooms, Smartboard, LCD Projectors and wi-fi facility. The college regularly organizes intercollegiate and

intergroup sports tournaments and cultural events. College has fully automated library enriched with updated references, textbooks, journals and magazines of all disciplines and subjects, rare books. The learning resources centre has subscribed different e-resources like Delnet, Jaykar library membership, Shodhganga etc. The college uses Vriddhi software which has different modules such as OBE (Outcome Based Education), Teaching & Learning, ERP (Enterprise Resource Planning), Attendance, SMS, display of upcoming events etc. The college is under CCTV surveillance. The college has big playground ground with facilities of indoor and outdoor games. The college has also provided safe drinking water facility through installation of aqua-guards at various places in the campus and all floors. There are more than 100 Computers, which are internet connected. The college has outsourced maintenance of various facilities such as computer lab, CCTV, etc. to third party.

Student Support and Progression

Once admitted in the college, the students are taken care of by providing various facilities in the form of indoor and outdoor sports facilities, encouragement for participation in co-curricular activities supporting deserving students with financial assistance from the college. More than Rs. 40,000 have been given through the College Sanstha to about more than 40 deserving students in the last two years, to support the education of poor students. The institution arrange soft skill development, language communication skill development health and fitness related guest lectures and programs for student development. The institution publishes its updated prospectus, which highlight the facilities available in the college having information about different committees of the college, college annual calendar, NSS, library facilities, sports activities free ship support system and career counseling, etc. The college also conducts remedial classes for aspiring students. The college has well established career counseling, entrepreneurship development and placement cells, for guiding students towards a better career and providing job opportunities through personal counselling and sharing opportunities to campus interviews with the support of prospective employers visiting this institution for placement of students in service. The Institution has Alumni Association which provides the platform for the pass out students to guide the students to crack interviews, how to start a business by sharing their experiences. For the support and care of female students the college has a well developed women development cell, Anti-harassment cell and anti-ragging cell. Students from socially and economically weaker sections of the society and physically challenged get fair amount of attention in admissions, financial support, remedial coaching and career counseling. In addition, the institute has granted membership of students in various administrative bodies of the college such as Grievance and Redressal Committee, Literary Activities Committee and IQAC of the College.

Governance, Leadership and Management

The Vision and Mission of the college are in tune with the objectives of higher education. Prompt governance practices are reflected from timely decision making from the Management in strategic matters of the college.

The authority, responsibility and accountability powers of day to day working of the college are vested with principal of the college. At college level, DYPCCBS has formed the College Development Committee (CDC) as per the guidelines of SPPU. The committee conducts quarterly meetings to review the progress of the college. The governance and leadership at DYPCCBS lay down the perspective plan through IQAC setup. All activities are conducted according to perspective plan. The college has formed various statutory and college level committees for better functioning. All committees conduct activities according to rules laid by the college as stated in administrative manual from time to time. The college has e-governance software VRIDDHI ERP to manage all data of the college.

The college has an effective welfare mechanism for the welfare of the teaching and non-teaching staff. There is financial assistance policy for teachers to reimburse fees of seminar/conference and workshops etc. IQAC plays a major role in the execution of the policies toward improvement in quality. Quarterly IQAC meetings are conducted to assess the performance of students, IQAC of the college organizes various faculty development Programmes and training Programmes for non-teaching staff. The institution has a well-established system of conducting internal and external financial audits.

The feedback mechanism is effectively implemented and feedback from the important stakeholders is taken and analyzed and action taken report is prepared form attaining quality in all the functioning of the college. The college has a mechanism of performance-based appraisal system for the teaching as well as the nonteaching staff members.

Institutional Values and Best Practices

The college organizes various programs to promote Gender Equity and Women Empowerment such as, Personality Development and Health related Program. College provides different amenities for the safety and security of students. Steps are taken to save energy through use of LED bulbs, CFL & tubes. To keep the environment eco-friendly, a composting pit has been used. Efforts are taken for green initiative through tree plantation, cleanliness drive, for plastic free campus. The college provides a facility of ramp, wheel chair For students. National festivals like Independence Day and Republic Day are celebrated with great fervour. The Clean and Green campus helps to develop the college campus in a natural and eco-friendly environment by improving air quality. Extra-curricular and social activities are conducted to celebrate birth and death anniversaries of national leaders. The College conducts multiple programs and activities for creating constitutionally aware and responsible citizen by sensitizing them and the employees of the college towards the constitutional obligations, human values, rights, duties and responsibilities as citizen. The college has three best practices namely (1) Social Awareness & responsibility (2) free ship to needy students (3) Guidance to students through counselling. It provides a platform to showcase their responsibility towards society. On campus distinguishing features of college include Earn and Learn scheme, Entrepreneurship related activities. The Program aims to provide opportunities to Undergraduate students, Postgraduate students and Faculty Members to build up their capability in the area of Entrepreneurship. College also gave their helping hand to flood survivor.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	Shikshan Maharshi DR. D.Y. Patil Shikshan Sanstha's DR. D.Y. Patil College of Computer and Business Studies
Address	Shikshan Maharshi Dr. D.Y. Patil Shikshan Sansthas, Dr. D.Y. Patil College of Computer and Business Studies, 162-GP Shahunagar Chinchwad MIDC, Pune-411019
City	PUNE
State	Maharashtra
Pin	411019
Website	www.dypsrcollege.com

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Shivajirao K. Bachchhavpatil	020-27490299	9545556960	-	amit.kotkar19@gmail.com
IQAC / CIQA coordinator	Chanchala Shrikant Mahajan	-	9403306728	-	chanchalachaudhari85@gmail.com

Status of the Institution	
Institution Status	Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution

If it is a recognized minority institution No

Establishment Details

State	University name	Document
Maharashtra	Savitribai Phule Pune University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC		
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)? No

Is the College recognized for its performance by any other governmental agency? No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Shikshan Maharshi Dr. D.Y. Patil Shikshan Sansthas, Dr. D.Y. Patil College of Computer and Business Studies, 162-GP Shahunagar Chinchwad MIDC, Pune-411019	Urban	0.96	1907.76

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/ Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCom, Commerce,	36	XII COMMERCE OR SCIENCE	English	120	120
UG	BSc, Science,	36	XII SCIENCE	English	120	97
UG	BA, Arts,	36	XII ANY STREAM	English	120	67
UG	BBA, Computer Application, Computer Application	36	XII ANY STREAM	English	80	79

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				7			
Recruited	0	0	0	0	0	0	0	0	6	1	0	7
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				35			
Recruited	0	0	0	0	0	0	0	0	3	32	0	35
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				18
Recruited	13	5	0	18
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	1	0	0	1
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	1	0	0	0	0	0	0	0	2
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	8	32	0	40
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	2		0		2

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	247	3	0	0	250
	Female	110	3	0	0	113
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	73	57	61	65
	Female	27	24	25	29
	Others	0	0	0	0
ST	Male	9	2	2	6
	Female	2	2	3	2
	Others	0	0	0	0
OBC	Male	100	72	86	87
	Female	40	28	35	36
	Others	0	0	0	0
General	Male	356	363	365	345
	Female	160	152	138	141
	Others	0	0	0	0
Others	Male	35	33	42	49
	Female	13	12	11	14
	Others	0	0	0	0
Total		815	745	768	774

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	College is creating awareness regarding National Education Policy-2020. All the policy documents and circulars from Central Government, State Government and University Grants Commission,
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New Delhi for implementation of NEP-2020 were collected and given sent to all the faculty members for their study and awareness. IQAC with its thought process and discussions with stakeholders organized guest lectures on NEP 2020 with the guidance of educationalists and academic peers from universities to understand the objectives and the phases of NEP 2020. Being an affiliated college HEI provides multidisciplinary education and undertakes research activities with the help of three streams viz., Science, Arts and Commerce in the subjects including Languages, Literature, Social Sciences, life sciences, Commerce, Economics and Sports. The college offers UG programs in B.Sc., B.A., B.Com., B.B.A.(C.A.). In order to develop the all-round capacities of the students intellectual, aesthetic, social, physical, emotional and moral in an integrated manner, the college is preparing to include multidisciplinary subjects as per the National Educational Policy 2020. A new CBCS (Choice Based Credit System) is introduced in 2019. In this regard, the student gets Academic Flexibility to opt for credits and courses in different departments. The system allows students to select the subjects as per their interest. The college will run academic programs which are truly multidisciplinary, where students from any stream can take admission and obtain a graduation. Arts and Humanities stream has diversified options of multidisciplinary learning. This enables the eligibility for students from any stream to seek admission and complete the academic education. Student Development Cell takes care of up- skilling the students of various streams. These are initiatives of our college.

2. Academic bank of credits (ABC):

The parent university Savitribai Phule Pune University(SPPU),Pune has already mandated the registration of ABC for all students w. e. f. AY 2022-2023. The college has already created ABC IDs for the current academic year with registration of all students as well as teachers.

3. Skill development:

The new NEP is based on four pillars which are Access, Equity, Quality, and Accountability. At our college we have the best environment for the implementation of the NEP. NSS program is the best example. The students are trained in a rational way for the life skills which they practice during the activities and residential camps in remote villages.

	<p>With the help of Communication Skills Development Program, we are developing the communication skills of First Year B.Sc., B.A.,B. Com., BBA(CA) students. For improving Computer and I.T. skills the Computer Awareness Program is one of the compulsory skill oriented short term course at Second Year B. Sc.,B. Com. and B.A. students along with Recent Trends in I.T. for Second Year BBA(CA) students. Our college has set up Entrepreneurship Development Cell for improving Entrepreneurship Skill of the students.</p>
<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p>	<p>HEI provides higher education to one and all belonging to Haveli tehsil of district Pune. The medium of instruction for B.Sc.,B.A, B.Com and B.B.A. (C.A) is English. The Mother tongue of all the students is Marathi. The correspondence done with the stakeholders many times is in the Marathi language. The college is conducting the functions, extension, and outreach activities with the participation of stakeholders in English. In these aspects, NEP 2020 will surely help in strengthening this culture. Our institute from the time of inception has been into integration of the interdisciplinary aspects of Indian knowledge systems into the day to day routine. All types of Linguistic competitions are organized by the Cultural Committee and various departments to inculcate the culture of Indian Linguistic traditions and make them understand the relevance of Indian languages. The college celebrates Yoga Day with an expertise in this field. Particularly, the disciplines in Social Sciences have regional language as medium of instruction and bilingual teaching methods are the regular practice.</p>
<p>5. Focus on Outcome based education (OBE):</p>	<p>We follow the curriculum syllabi as advised by our affiliating university SPPU, Pune. For every program, there is Program Outcome (PO) for the students who are obtaining the degree under that program. PO's & CO's are followed as per the norms provided by university. Also we follow a structured Course Outcome (CO) for each and every course undertaken by the students in the college. In the same structure, as the outcomes are defined, the faculty members take care to assess the students according to the CO by direct and indirect method. The evaluations of students are carried out by considering aspects of Bloom's Taxonomy with the help of various parameters like Home Assignments, class tests, viva-</p>

	<p>voce, seminars, end-semester internal examination and subjective assessments. The attainment levels are mapped for various courses and programs using a well-defined procedure on the basis of performance in examinations. The degree percentage, university ranks, placements and lifelong learning desires, are becoming responsible citizens, and progress in his/her professional life are also useful in attaining the outcomes.</p>
6. Distance education/online education:	<p>The College is offering open and Distance Learning Courses like B. A, B.Com through School of Open and Distance Learning Centre affiliated to Savitribai Phule Pune University. Keeping in view the convenience of the students, the various technological tools used by the faculties especially during the pandemic lockdown are Google Classroom, Zoom, Google Meet, TeachMeant and using videos as teaching and learning aids, Group collaboration, interaction, assignment and revision as well as the assessments have been conducted are some of the institutional efforts towards blended learning. Faculty members have been using ICT and modern methods of teaching. In the Pandemic (Covid-19), all staff and faculty members of our college adopted online platform for teaching and engaged students through various online techniques. College is providing education in Arts, Commerce and Computer Applications, and Open and Distance Learning Program. The tools required for classroom delivery are good enough to conduct the classes offline as well as online mechanism. College has a SWAYAM and NPTEL local chapter for online courses. HEI follows a CBCS Pattern with essential and add-on credits implemented by the affiliating university since 2019-20. The additional credits are to be earned by students in the stipulated time from various aspects mentioned.</p>

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes, it has been set up as per the guidelines given.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and	The Club has been constituted as per the guidelines. The college has appointed students' coordinator,

<p>whether the ELCs are functional? Whether the ELCs are representative in character?</p>	<p>coordinator and coordinating faculty member of effective functioning of ELCs.</p>
<p>3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.</p>	<p>The ELCs have under taken following innovative programs and initiatives for promotion of electoral literacy: 1. Participation of NSS volunteers in Election process 2. Nomination of faculty as polling officers and non-teaching staff as assistant to polling officers for election duties during general elections 3. Special drive was undertaken for inclusion of names of women, disabled persons and senior citizens in the voter list in collaboration with chinchwad constituency.</p>
<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>The ELC takes initiatives that are socially relevant to electoral related issues especially awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes. 1. To help the target audience understand the value of their vote to ensure that they exercise their rights in a confident, comfortable and ethical manner 2. To develop a culture of electoral participation and maximize the informed and ethical voting and follow the principle 'Every vote counts' and 'No Voter to be Left Behind'.</p>
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>Almost all students above 18 years of age have been guided and persuaded for their enrollment in the voters list. Basically, first year students of under graduation programs who have recently be eligible for enrolment are remain to be registered on electoral roll. Workshop for new voters- The club in collaboration with NSS organised a special one day training program for newly enrolled voters.</p>

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
815	745	768	774	567
File Description		Document		
Institutional data in prescribed format		View Document		

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 181

File Description	Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
35	36	37	37	31

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
44.72	28.26	37.93	44.25	38.61
File Description		Document		
Upload Supporting Document		View Document		

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

The S.M. Dr. D.Y.Patil College Of Computer And Business Studies Pune is an unaided college affiliated to Savitribai Phule Pune University, Pune. The college offers three years full time B.A.,B.Sc B.Com, B.B.A. (C.A.) programs. The curriculum for all programme is designed by Savitribai Phule Pune University.

In the prospectus of the college publishes detail information about the programme and semester wise courses for all years. The prospectus is compulsory to the students. In the college library, the copies of curriculum are kept for the students and faculty.

To effectively deliver the curriculum, a principal conducts academic planning meeting before the commencement of the academic year with all the faculties. In meeting, all about the academic activities, co-curricular & extra-curricular activities, examinations and holiday calendar is discussed. The academic calendar is planned. The feedbacks received from the various stakeholders are reviewed at the same time in order to inculcate the necessary inputs in the curriculum for students' betterment.

Department heads also conducts department meeting in the beginning of the academic year. The faculty's preference for subject is taken and accordingly the subjects are allocated to each faculty member. The Head of the concerned department in consultation with his colleagues, determines the departmental time table, work load distribution teaching plan, teaching diary and teaching regulation.

Timetable is strictly enforced for effective delivery of study sequence and a report is compiled on the completion of the course within the stipulated time. If the professors face any difficulty in completing the course, they are advised to complete the course by conducting extra lectures.

Add-on certifications are offered to the students year wise viz, Spoken English and Communication Skills Development Programme, Computer Awareness and Entrepreneurship Development are offered to FY, SY and TY respectively.

For effective course delivery, the college helps maximum students to undertake field projects/Internship projects in various disciplines for getting practical knowledge.

Integration of cross-cutting values related to environmental conservation, gender equality, professional ethics, curricular and extra-curricular are taught to students through course delivery and various activities.

The Chief Examination Officer and the Examination Committee plan and conduct all the theoretical and practical as per the university guidelines. Feedback is collected from students, teachers, employers and alumni on academic performance and ambience of the college, thus it is useful to college for bringing overall improvement in academic performance of the College.

File Description	Document
Upload Additional information	View Document

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 9

File Description	Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format	View Document

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 31.62

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
542	361	79	101	77

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

As the college is affiliated to Savitribai Phule Pune University, the college strictly follows the syllabus as per the guidelines prescribed by SPPU. In which cross cutting issues are dealt properly the curriculum is designed to highlight issues such as Gender, Ethics, Environment and Sustainability, Human Values and Business Ethics in the sub-disciplines of SPPU. Also the college has made a conscious effort to integrate such cross cutting subjects.

1. Gender Equality:

Human Rights-1. Human Rights, Growth and Development, skill development etc. are the courses present in Arts, Commerce & Science programs that specially focus on the issues related to Gender and Human rights. It preaches about the equal rights provided to both males and females and the fundamental rights also women are actively involved in the co-curricular and extracurricular activities of the college. Efforts are made to maintain a gender parity by many opportunities for girls. Various activities related to sexual issues such as lectures; gender sensitization programs are organized. Equal opportunities are provided to all students and gender equality is fostered at every stage of policy and implementation

1. Human Value:

The university's curriculum is designed to necessarily uphold values such as human rights and social issues. The courses like Business Administration, Strategic Management, Organisation Behaviour address the student regarding human values and behaviour the institute believe that including such universal ethics in the mind of student will help them lead a value based life apart from studies lectures by expert's persons are organized to inculcate social moral values.

1. Professional Ethics:

The college works with the aim of inculcating business ethics in Commerce and business administration courses such as administrative responsibility leadership qualities, social responsibility, organizational behaviour, business law, company law, labour law, etc. to enable the students to stand in a global and competitive environment. The courses like polite cyber security, Business Communication, Skill Development, Company Laws, Taxation etc. Focuses on building up with Professional Ethics in students.

1. Environment and Sustainable Ethics:

As per university level guidelines, the college has introduced Environmental Awareness compulsory subject. Also courses like Business Environment and Entrepreneurship, Business Economics and Growth and Development are taught to students Environment and Sustainability issues are dealt within the college through NSS like Tree Plantation, Blood Donation, Waste Management, Awareness Programs on Plastic Usage. The college has designed the Green Policy and shared it with all stakeholders of the college.

File Description	Document
Upload Additional information	View Document

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 27.24

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 222

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 66.73

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2022-23	2021-22	2020-21	2019-20	2018-19
297	277	279	305	310

2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
440	440	440	440	440

File Description

Document

Institutional data in the prescribed format

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 46.64

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2022-23	2021-22	2020-21	2019-20	2018-19
106	96	74	120	117

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
220	220	220	220	220

File Description	Document
Institutional data in the prescribed format	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document

2.2 Student Teacher Ratio

2.2.1

**Student – Full time Teacher Ratio
(Data for the latest completed academic year)**

Response: 23.29

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

S. M. Dr. D. Y. Patil College of Computer & Business Studies adopts various student centric teaching learning methods for enriching the learning experience of students. Student centric methods include Experiential learning, Participative learning, Problem solving methodologies along with ICT enabled teaching. It is a continuous learning process through which students develop knowledge, skills and values from direct experiences outside the traditional academic setting.

EXPERIENTIAL LEARNING

Industrial Visits:

- 1. Study tours, industrial visits, bank visits are organized regularly for students of all programmes by the college where they get first-hand information about working of industry, banks and other organizations and come across the practical demonstration of the knowledge.**
- 2. Industrial visit to Dronacharya Enterprises, Bhosari, Pune where there was major focus on learning the processing and production process in the industry.**
- 3. Industrial visit to Motion Robotics, Hinjewadi, Pune provided exposure to practical working environment.**

Field Visits:

The visit to the Annasaheb Magar bank, Kudalwadi Chikhali, the Morya Blood Bank, Pimpri, Pune, proved to be great learning experience for the students of commerce and Science who walked away with much better understanding of how bank works and carry out capital growth functions along with the information of new business opportunities.

A field visit to “MAPRO” (Mahabaleshwar) and Pachgani, Maharashtra as an environment awareness initiative and to learn about different herbs and medicinal plants and their uses was also organised by the college.

SIP/ Dissertation:

To enhance practical ability, awareness about independent research and study of their various courses, especially the students of computer science and commerce undertake projects as a part of their curriculum. It is an important stepping stone of a career where B.B.A(CA) & B.COM & B.SC.,B.A. students take an opportunity to go for an internship where they gain valuable experiences and accomplishment to improve their practical experience. Training and Placement Officer uses his knowledge of job trends and employer network he has built to bring a variety of employers to college campuses for selection of students for internship.

Participative Learning:

Students are encouraged to participate in Annual Cultural and sports events. Students register as a NSS volunteer organise NSS camps and extension activities for the neighbourhood community by self funding of college. Students learn to manage the event, develop their personality and also improve their communication skills by participating in such events.

Problem Solving Methodologies:

Various problem solving methods are used for solving accounting and costing problems. Faculties encourage students to solve more exercises that lead their learning towards solving their problem. College organize expert lectures, video lectures, visits, which helps them to pacify the curiosity of their problem raised while learning in the class

ICT Enabled teaching:

Faculty makes use of multimedia facilities for the teaching-learning process. Faculty make use of LCD projectors, Smart classroom, Digital Classroom and the latest language lab software. Online zoom meeting, google classrooms were created during the pandemic time to deliver online lectures to the students.

File Description	Document
Upload Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 94.12

2.4.1.1 Number of sanctioned posts year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
38	38	38	38	35

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 5.11

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
3	2	1	2	1

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

At S. M. Dr. D. Y. Patil College of Computer & Business Studies, the mechanisms of internal or external assessment are transparent and robust. The college has designed a concurrent evaluation policy for assessing the performance of students in internal examinations conducted by the college. All faculty members carry out assessment as per the concurrent evaluation policy. The weightage of internal marks is 30% and external marks by Savitribai Phule Pune University is 70% for B.A., B.Com. and B.B.A.(CA), B.Sc. program.

Internal assessment in each subject is based on Attendance, Performance of students in internal examination, Practical, Oral and Assignments submitted by the students. Every teacher discusses and shares concurrent evaluation policy with the student at the beginning of the session. The periodic meetings of the Examination Committee under the Chairmanship of the Principal make it transparent and time-bound. Terminal examinations, Home Assignment, Question Bank, Internal Practical and Objective Questions make internal assessment efficient. The Students are informed to contact the concerned subject teachers in case of any query.

Advanced and slow learners are identified on the basis of their performance in continuous internal assessment and remedial classes are organized for preparing the students for the university examination. During the corona pandemic period the Internal evaluation was done by using What's app and Google forms.

The college serves as a centre for the University Examination. The college has appointed a CEO (College Examination Officer) to look after the work of internal & university examinations. The University provides question papers in online mode. The time table and hall ticket are provided by the CEO to the students well in advance. There is an examination committee consisting of internal senior supervisor, assistant senior supervisor and internal junior supervisor for smooth conduct of examination. External senior supervisor was appointed by the University.

Grievance Redressal System:

The college has designed a grievance mechanism to bring complete transparency in the evaluation system and provide a platform for grievance redressal in a time bound and efficient manner. There is an online as well as offline grievance system available for students. Grievance related to internal examination and its evaluation are solved by discussion with subject teacher and CEO then and there only. The grievances related to university examination are communicated through the CEO to the university and the grievance is resolved. In the corona pandemic period the Online Examination was conducted by the University. The grievances of the students regarding the log-in problem, internet issue, course not found, non-availability of question papers, student mark absent in spite of appearing in examination and submission of answer sheets were communicated to the university. The internal marks and the practical marks are also uploaded on the portal. Teachers from the college work as papers setters, examiners and moderators for the University examination. Thus, the college adopts a prompt mechanism for internal and external evaluation and objectivity and transparency in grievance redressal system is maintained.

File Description	Document
Upload Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

Learning outcomes form an integral part of the Vision and Mission of the college. The college runs four programs, B.A, B. Com and B.B.A. (CA),B.Sc. at UG level.

The Program Outcomes (POs) and Course Outcomes (COs) for these courses are designed by Savitribai Phule Pune University.

All Program Outcomes (POs) and Course Outcomes (COs) are uploaded on the college website. The Program Outcomes and the Course Outcomes are also communicated to students through the various means such as Principal's address to the students during the induction programme and students whatsapp groups as well as in the classroom teaching by the teachers. Before beginning of the course every teacher explains all POs, COs to the students. All Program Outcomes (POs) and Course Outcomes (COs) are also stated in the course files by the teacher.

File Description	Document
Upload Additional information	View Document

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

The college monitors and ensures the achievement of program outcomes, program-specific outcomes, and course outcomes by effective implementation of curriculum prescribed by Savitribai Phule Pune University. It ensures the achievement of program outcomes, program-specific outcomes, and course outcomes through the result analysis mechanism and continuous evaluation of students by the faculties.

File Description	Document
Upload Additional information	View Document

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 91.68

2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
231	230	223	179	63

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
249	232	245	205	79

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response:

File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

The college has created an ecosystem for Innovation which works to provide space for student's ideas to breathe, along with the required human resources, training and infrastructure.

To support students research activities, a research & Innovative Laboratory is equipped with basic instrument such as centrifuge UV spectrophotometer, Gel electrophoresis, Laminar airflow , Incubator , UV light illuminator , Oven , autoclave .

IPR Cell have been established in the college through which students and stay get a platform to create an active flow of information and resource for ides to transforms into reality. One day seminar on 'Intellectual Property Rights' and Innovation was oragnised on January 10th 2023 .

One day workshop was organised on 'How to prepare Ourselves or research project competition'.

Eminent personalities from affiliated university guided the participants students.

In all 150 students were benefited. As an initiative for the creation of research aptitude & critical thinking approach , five workshop were organised on Ethics in research, Research methodology & research orientation during assessment period .

Library facility: -

The library is the house of knowledge and through it the door of knowledge is opened to the students of the college. Knowledge can be imparted from the college through various text books and reference books as well as competitive exam books, journals, articles, and newspapers. Through all these means, knowledge can be imparted to the students. The college has the many e-resources such as National Digital Library (NDL), NPTL SWAYAM, e-Shodhsindhu and Directory of Open Access Books. The college has the institutional membership of Jaykar Library Pune University for knowledge.

File Description	Document
Upload Additional information	View Document

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 23

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
5	6	4	4	4

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.1

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
2	03	03	06	05

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	View Document
Institutional data in the prescribed format	View Document

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
List of chapter/book along with the links redirecting to the source website	View Document
Institutional data in the prescribed format	View Document

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

College promotes its extension and outreach programme by making students to participate in various activities through NSS ,NSS units ,College administration and various department of the college.

NSS: During assessment period two days special camps were arranged in neighbored village

- 1.Rally and survey on social issue, viz. female foeticide, health & hygiene, and village survey on AIDS awareness.
2. Tree plantation drive, temple cleaning, river cleaning.
- 3.Blood check-up camp, plastic free camping, addiction village, save the girls and educate the girl child rally, Distribution of sanitary pads.

College Administration: During Covid-19 pandemics by college administration online mask making and distribution webinar was held. They also organised seminar on “Covid-19 Awareness programme” on how to survive during covid -19 pandemic.

Health Committee: Haemoglobin check-up camp was organised in association with Pranam Pathology laboratory.

Departmental Activity

Department of Microbiology:

- 1.AIDS awareness programme was held on world international day.
2. Various Offline activities: AIDS poster exhibition, Quiz competition.
- 3.AIDS and viral Disease rally in sangawade village.
- 4.Health awareness workshop was conducted for school children in vicinity proper hand washing steps, teeth brushing, Guidance about significance health food in diet and importance of yoga and exercises.

Department of Botany:

A workshop on ‘Plant diversity and medicinal plants’ through which the significance and use of medicinal plants in sustainable human health was demonstrated to the secondary school children vicinity.

Department of physics: ‘First Aid Awareness workshop’ for school students in vicinity and organized practical demonstration of physics instruments.

Department of English: 'Improving English language' for school students in vicinity.

Department of B.B.A.(CA): Activity about basic knowledge of computer technology (MS-Word, MS-Excel, MS – power point, E-mail) for students.

Department of chemistry: Lecture series along with practical demonstration for creating interest in science among school children.

Department of Zoology: Darwin's Contribution to life science by ppt presentation on Darwin's day..

Outcomes:

All in all, over 800 students beneficiaries have been recorded under these activities during the assessment period: It includes activities on health and social awareness value educates that benefited staff and students community and society at large. It helped for their holistic development. The students on-site feedback collected proved their sensitivities towards these extension and outreach activities conducted specially Blood check-up camp was organized for students and teachers as well as non-teaching staff.

All the trees planted are survived today.

File Description	Document
Upload Additional information	View Document

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

College has conducted various extension activities outside the campus in around MIDC-Chinchwad and received various reward and appreciation letters from government and non – government agencies

- 1.Award received from Road Transport Office for Organizing Road Safety Program.
- 2.Certificate of Award as a Best Under Graduate in Maharashtra 2022.
3. CEGR Best Educational Pride awarded with Rashtriya Shiksha Gaurav Purskar 2021.
- 4.Educational Pride Award to Shikshan Maharshi Dr. D. Y. Patil Shikshan Sanstha
- 5.Blood Donation Memento to Shikshan Maharshi Dr. D. Y. Patil Shikshan Sanstha
6. Award for outstanding contribution to education, skill, and research during Sixth National Excellence

Award ceremony-22 to Dr. D. Y. Patil College of computer and Business Studies.

7. Memento from Institute of Cost Accountants of India to Shikshan Maharshi Dr. D. Y. Patil Shikshan Sanstha.

8. Memento from SAKAL Vidya Education Expo. -2017 to Shikshan Maharshi Dr. D. Y. Patil Shikshan Sanstha.

9. Memento from SAKAL Vidya Education Expo. – 2018 to Shikshan Maharshi Dr. D. Y. Patil Shikshan Sanstha, Shahunagar.

10. Memento from SAKAL Vidya Education Expo. – 2022 to Shikshan Maharshi Dr. D. Y. Patil group of Institute, In recognition of active and invaluable participation.

11. Certificate of Appreciation for participating in voter enrolment and volunteer ship in election to Dr. D. Y. Patil College of Computer and Business studies, Shahunagar.

12. Certificate of Appreciation for participating in INDIAN SWACHHATA LEAGUE 2.0 to Dr. D. Y. Patil College of Computer and Business studies, Shahunagar.

13.Appriciation certificate received form Aadhar Blood Bank for organizing blood donation camp in the college campus in 2022-23

14.Letter of Appriciation received form Aadhar Blood Bank for organizing blood donation camp in the college campus in 2019-20

File Description	Document
Upload Additional information	View Document

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 25

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
09	06	02	03	05

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format	View Document

3.5 Collaboration

<p>3.5.1</p> <p><i>Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.</i></p> <p>Response: 23</p>	
File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
Institutional data in the prescribed format	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

The college has adequate infrastructure and physical facilities required for conducting the teaching-learning and other activities efficiently.

Infrastructure:

All the Departments of the college have been fully furnished and equipped. There are 25 class rooms. 1.6 acres of area is occupied by the college campus. The facilities like playground (1495sq.m), canteen, sports room, washroom, generator room and seminar hall are available in the college.

Physical facilities: -

The college has adequate physical facilities like classrooms, computing equipment, staff rooms, seminar hall, library, reading room and ramps for the physically disabled persons. The classrooms are there with sufficient lighting arrangement, wooden benches, black boards etc. Out of these 2 classrooms are equipped with ICT facilities with LAN.

Technical facilities:

The college has ICT facilities such as 2 LCD projectors, 2 Digital Classrooms and one broad band Fiber Premium Plus (300 MBPS) internet connection which provide internet access to student as well as staff

members.

Drinking water:

The college has installed 2 water purifiers & cooler systems which provide pure water to students and staff.

Green Campus:

The college has green campus with waste management system.

Support facilities:

The college has parking area and washroom facility.

Facilities available for teaching- learning are as follows

Sr No	Description	Number
1	Classrooms	25
2	Smart Classrooms	02
3	Computer Laboratories	01
4	Seminar Hall	01
5	Library	01
6	Reading Room	01
7	Computer	70
8	Scanner	01
9	Xerox Machines	01
10	Laser Printer	07
11	Colour Printer	01
12	LCD Projectors	02

13	UPS 7.5 KV	01
14	Fire Extinguisher 2 KG	06
15	Wheelchairs for Physically Challenged Student	01
16	Physical Toilet for Physically Challenged Student	01

The college has adequate facilities for conducting cultural activities, sports, indoor and outdoor games, yoga hall.

Cultural Facilities:

The college always encourages the students to participate in social and cultural activities. The cultural committee has been formulated to encourage the students to participate in various inter-collegiate level competitions by creating cultural spirit among them. The college provides all necessary facilities for it. Annual Social Gathering is organized every year to present various cultural activities.

Sports:

The Physical Education Department carries out various activities to develop physical and mental health of the students. There is a playground having 1495 sq. m. area.

Outdoor Games:

The college has facilities for the games like Kabaddi, Kho-Kho, Volleyball and Cricket. The college provides various games, sports equipments to students.

Indoor Games:

The college has facilities for the indoor games like carom and chess.

File Description	Document
Upload Additional information	View Document

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 21.64

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
7.58	0.46	1.31	10.77	21.81

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

The Library is an important knowledge resource of the Institute. It has well developed book collection in all the streams. Library has a reading hall of seating capacity of 70 students. Library has reprographic, scanning and printing facilities, internet connections extended for users. It also has Online Public Access Catalog (OPAC) for students and faculty in order to search books. The digital library/Multimedia section has 5 computers with internet facility of 50 Mbps. It enables remote access to DELNET and NDL for user benefit. The library has a stock of print books 2812, print journals (4 national, 4 international). The collection includes the books of renowned authors such as Philip Kotler, Yashwant Kanetkar. Rayarikar A. V, Kulkarni A. R. The core reference collection includes General Dictionaries, Encyclopaedias and

subject reference books. The Library is automated with KOHA library management software

1.Features of KOHA Library Management Software:

KOHA version: 23.11.03.000

KOHA is the real-time online Library solution. KOHA has been designed for integrated information management. This comprises of independent modules for facilitating library management, querying, porting the Information.

The software package covers all areas within the librarian for efficient information management. Simultaneously, it provides a priceless tool to all members, to have these resources at their fingertips.

2.KOHA Library Software Module details:

Koha is a comprehensive open-source Integrated Library System (ILS) that offers various modules to support library functions. These modules cover:

- Acquisitions
- Cataloguing
- Circulation
- Serials
- Reports
- Patrons
- Administration
- Tools
- Online public access catalogue (OPAC)

3.The institution has subscription for the following e-resources:

1. e-journals

2. Shodhganga Membership

3. e-books

a. Databases

b. Remote access to e-resource

- The library has subscribed **DELNET** for e- books, e-Journals and e- thesis. These journals can be accessed at Digital Library Section and through institute network.

The college has also membership of **National Digital Library of India (NDLI)**, an initiative of Govt. of India and IIT Kharagpur. and is benefited by ample of free e-resources. NDLI is the major initiative for education for all, by the Ministry of Education, Govt of India, through its National Mission on Education through Information and Communication Technology (NMEICT).

4. Library Services and Facilities:

- Reading Hall
- Digital Library and Internet Facility
- Multiple Book lending / Circulation of books
- Referral Service
- Reference Service
- WEB OPAC

Name of ILMS software : KOHA

Year of Automation A-Y 2018-19

Nature of Automation : Partial

Cost- Rs. 38,940/-

File Description	Document
Upload Additional information	View Document

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

The college has adequate IT facilities. There are different digital technological facilities available in the college. There are 02- smart classrooms, 01-Computer Lab and 01- Seminar hall. There are 70 computer systems with internet connectivity and protected with antivirus Software. A well-equipped computer lab is also functioning in the college. The college building and the library are facilitated Net connectivity with the Wi-Fi connectivity. Currently college is using Desk I Line Network service. Internet Connection of 300 MBPS of high speed internet facility. Most of the departments of the college are provided with computer and other related Accessories. All teaching staff member use the ICT in the classrooms. whenever they needed. The different educational sites are shown to the students with the help of Digital device. Most of the official work is being done with the help of ICT. The college regularly maintains the IT facilities. There are LCD projectors, scanners, printers, smart boards, college website and various software. Up gradation of facilities is done from time to time. The college uses online sources for

updating knowledge of faculty members.

Internet Up gradation:

The college has high speed internet connection of broad bandwidth Fiber Premium Plus (300 mbps) Internet connection.

Smart board:

The college has 2 smart boards and 2 LCD projectors. They are used to enhance learning capabilities of the students.

Software:

The college has ERP VRIDDHI software, Tally, college administrator software E-Library Manager Software and Quick Heal Antivirus.

Koha is a web-based, open-source library management system (ILS) that can be installed on a cloud-based server Koha is a cloud-based learning platform provider for various educational institutions. Koha is an open-source integrated library system, used world-wide by public, school and special libraries, but also in some larger academic libraries. You can keep a track of anything and everything related to the academic setup with our user-friendly services.

CCTV Cameras: CCTV cameras have been installed for surveillance at prominent places such as classroom, corridors, playground, office etc.

ICT facilities updated

One Computer lab for B.B.A(C. A) Department. The college has 2 ICT enabled classrooms.

Two smart boards have been installed. Six printers including one color printer

The library has been upgraded with E-library KOHA Manager Software. Language Lab facility is provided.

File Description	Document
Upload Additional information	View Document

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 11.64

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 70

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 79.79

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
31.56	23.65	31.03	38.19	30.18

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 1.5

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
05	22	14	14	0

File Description

Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: A. All of the above

File Description

Document

Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 1.96

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
18	16	11	18	09

File Description

Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description

Document

Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance

[View Document](#)

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 13.39

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
38	27	22	28	09

5.2.1.2 Number of outgoing students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
231	230	223	179	63

File Description

Document

Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 0.12

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2022-23	2021-22	2020-21	2019-20	2018-19
01	0	0	0	0

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	View Document

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 1

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
01	0	0	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 7.2

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
11	06	06	08	05

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

1. Alumni Association registration with registration No. Pune/0000467/2024 dated 04/04/2024

A meeting of the held every year before year the alumni meet.

2. Dr. D. Y. Patil College of Computer and Business Studies has an alumni cell. This cell was established with an intention to provide forum for alumni to contribute to the college by sharing their experiences. Students are benefitted by understanding industry practices and atmosphere through alumni. Except financial endowment, the alumni have significant involvement in development of the college.

3. Career Counselling & Placement Activities – The alumni assist and guide the students to crack the interviews. They also share their experience with students and motivate them for their career development in various domains. Alumni are invited to share their knowledge via career counselling sessions.

4. Alumni Interaction (Alumni Meet): Dr. D. Y. Patil College of Computer and Business Studies organises Alumni Meet for interaction of Alumni with Current students. Alumni of **DYPCCBS** give inputs to aspiring B.Sc./BA/B.Com/BBA(CA) graduates. They provide inputs and share their experiences regarding skills, recent technologies & trends in IT/Research/Laboratory/Banking as well as corporate world.

5. Entrepreneurship Awareness: Some of our Alumni who are first generation entrepreneurs have established start-ups in different sectors. Their valuable experience as an entrepreneur enlightens students and encourages them. Syllabus Review – Alumni take the review of syllabus and suggest timely changes in the syllabus for academic enhancement.

6. Guest Speakers: Alumni play an important role in identifying and arranging resource persons for the guest lectures, seminars and workshops organised in the institute.

7. Mentorship: Alumni have their share of contribution in voluntary programs like mentoring students in their areas of expertise. This assists in utilizing the rich experiences of alumni students of the institute for the benefit of current batch students which help them in securing suitable jobs.

8. Promotion and Branding: Alumni are actively associated with the college in providing valuable inputs for the promotion and branding of the college.

File Description	Document
Upload Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

Shikshan Maharshi Dr.D.Y.Patil Shikshan Sanstha's is one among the renowned Educational Institution in Pune district committed for rendering the service of providing quality education from pre-primary to post graduate level. The Institute was established in 1995. It runs under the president ship of Abhay B.Kotkar Patil under the guidance of Padmashri Dr. D.Y Patil former governor of Tripura, Bihar and West Bengal and well known educationalist.

The Vision and Mission of our S.M.DR.D.Y.Patil College of Computer and Business Studies was stated and transformed keeping in view the changing national and global trends in education.

The Vision of the college is

Vision:

“To develop versatile and achiever personalities as reflection of quality and creativity of institute within an ever-changing world”.

The Mission of the college is:

MISSION

To enrich lifelong learners with different pedagogy promoting use of latest Technology justifying Institutional

Statement “DREAM, BELIEVE &ACHIEVE.”

The college has established College Development Committee, Internal Quality Assurance Cell to plan various growth strategies for the college and take important decisions for overall development of the college. All the major stakeholders of the college such as the Governing Body, CDC members , Principal, Teaching and Non-teaching staff members, Alumni, Parents and Students work in a democratic way of governance and execute their duties and responsibilities with absolute accountability. The organogram of the college reflects decentralization and distribution of roles and responsibilities.

The college organizes annual social Event “Dyians Winter Fest” which is a mega event.

Principal along with Teacher coordinators conduct meeting and distribute the duties among staff members. Teaching staff appoint student coordinators and forms students committees and distribute the work of Various Days among the students. Thereon all student coordinators organize, plan and execute the whole cultural fest flawlessly.

File Description	Document
Upload Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

Shikshan maharishi Dr D Y Patil Shikshan Sanstha is formed with big vision of its founder B D Kotkar sir

great visionary an Educationalist , who nearly single headedly laid the foundations of this

Educational Society. Was started in early 1995 as a small school, inflorescence into a set of Educational Institutes for quality education, ranging from the pre-primary to Post-Graduate colleges.

Today our institution is one of the renowned Educational Society in Pune District.

The institute is functioning with its vision for social transformation & elevating of rural masses through Education, training and research.

Management provides adequate teaching and non-teaching staff and takes responsibility for development of the college. It also provides general guidelines for quality policy in order to create conducive learning environment and presents the ethos of academic excellence. Principal is the head of the college and holds the ultimate responsibility for smooth functioning. He guides faculty to prepare academic teaching plans, academic calendars, co-curricular, extra-curricular and cultural activities in the beginning of the academic year and implements all activities effectively. Principal forms various committees of faculty members, students and non-teaching staff. He further maintains good relationships with the stakeholders for development of the college. In teaching learning process, faculty use ICT to keep the students in tune

with the modern techniques.

The faculty members give suggestions to these committees in the meeting and the suggestions are noted by principal. Vice-Principal, faculty in-charges, IQAC and HODs finalize the perspective plan under principal's guidance. Then the plan is discussed in the CDC meeting, where representatives of nonteaching and teaching staff and management give their suggestions. After discussions and modifications, the plan is approved and it works as the roadmap for future development of college. Following aspects are considered in the perspective plan mainly: 1. Infrastructure and its development to meet the growing requirement. 2. Provision for the necessary resources for new laboratories and research Centre. 3. Introducing new programs 4. Training and development of staff and remedial programs, competitive examinations coaching, skill development programs for the students. For the proper execution of the perspective plan, applications to funding agencies like the UGC are sent for seeking funds towards incurring improvement.

File Description	Document
Institutional perspective Plan and deployment documents on the website	View Document

6.2.2

Institution implements e-governance in its operations

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

Performance Appraisal System: Performances of each faculty is evaluated with the help of performance-based appraisal system as per guidelines of UGC and affiliating university. Performance of faculty under

teaching, learning, evaluation, curricular, extension, professional development and research contribution is assessed by the IQAC for promotion under CAS

Arrangements for well-being and stress prevention through good management practices

- All faculties should treat their colleagues with dignity and promote a culture of mutual respect in the teams they manage.
- There shall be a performance appraisal system, promotion and reward system.
- All employees should take responsibility for working effectively in their assigned roles, thus helping to avoid stress to their colleagues.

Leave Privileges:

Various leave such as Casual, Duty leave is given to teaching and non-teaching staff of the college. On duty leave is granted for attending workshops, seminars, practical, research work, training programs, examination work, paper setting, Central Assessment Program etc.

Welfare Practices:

Uniform: Uniforms is provided to Non-teaching staff

Health Check-up Facility: The College organizes health check-up camp for all employees on annual basis.

- Safety and security at campus: Security is provided in the campus. Institute is under CCTV surveillance for monitoring safety and security of all staff and students in the premises
- Pantry for staff: Pantry is available in the institute to serve tea and coffee to all the staff members.

Vacation: Summer and winter vacations are provided to all the faculties.

Birthdays and Appreciation of special achievements: Special achievements of teaching and non-teaching staff are celebrated including birthdays.

Staff Welfare Programs: Staff welfare programs such as Yoga session, Health check-up, vaccination, Session on work life balance, improving higher education qualities and outdoor activities like sports and picnic etc, are arranged for all the staff of the institute

File Description	Document
Upload Additional information	View Document

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 5.68

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
10	0	0	0	0

File Description

Document

Policy document on providing financial support to teachers

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 57.83

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
80	34	19	0	0

6.3.3.2 Number of non-teaching staff year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
18	9	9	9	9

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	View Document
Institutional data in the prescribed format	View Document
Copy of the certificates of the program attended by teachers.	View Document

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

Strategies for mobilization of funds: The College has developed its own strategy for mobilization and utilization of resources and funds as follows:

1. To approach various Govt. & financial agencies for funds for academic, research, student support services and infrastructure development,
2. To collect fees from students as per the fee structure described by affiliating university,
3. To collect fees under skill-based short-term courses,
4. To approach individuals and philanthropists for support,
5. To appeal alumni for financial and non-financial support,
6. To utilize interest earned on fixed deposits.

Optimal utilization of resources:

The college maintains account of all financial transactions. The fees collected through different add-on courses, examinations are clearly mentioned in the cashbook and ledgers. The fees collected from students by way of different un-aided, add-on and self-financed courses are used by the college to meet expenditure incurred on these courses as well as augmentation of physical and academic facilities. The college makes optimum use of infrastructure, library and human resources.

The parent institution monitors utilization of financial resources of the college. Various departments submit their requirements and probable expenditure to office. Principal reviews the budgetary provision and funds available and under the guidance of the principal, office prepares budget and presents it before College Development Committee (CDC) for approval. The CDC reviews financial position of the college and gives its approval. The institute, then, sends it to parent institute for final consideration. Parent institute scrutinizes the budget and approves it in the meeting of Higher Education Committee, Life Member Board and Managing Council. After receiving approved budget from the parent institute, CDC prepares road map for optimum utilization and mobilization of available funds. Infrastructural

augmentation and renovation are carried out under the supervision of the architect and building supervisor appointed by parent institute. College Purchase Committee looks after quotations and tenders and sanctions by procedure laid down by the governing body.

College has a mechanism for adequate internal checking through continuous auditing of its financial transactions. Finance and accounts are maintained systematically. The internal audit is conducted after every six months. External audit is conducted once in a year at parent institute level. Chartered accountant is appointed for internal and external audit.

File Description	Document
Upload Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

Internal Quality Assurance Cell (IQAC) performs as the catalyst in the interest of the academic activities of the college. It is functional in planning and initiation of all strategies and processes. It maintains correspondence between the Vision and Mission Statement of parent institute, objectives of higher education as such and execution strategy of college.

IQAC has initiated to constitute a separate mechanism for execution of skill-based short-term courses keeping in view the demographic diversity in education. Care has been taken to revise courses with timely relevant options. Also, it has initiated for students' representation in decision making through their inclusion in academic committees of the college mainly. This feature complies in itself with the democratic spirit in the parent institute's philosophy. IQAC executed its CIE policy through Examination Committee. It helped for mapping attainment of learning outcomes.

IQAC prepares academic calendar at the commencement of every year and shares it with stakeholders through institutional website. Through ICT and e-Content Development Committee, it has initiated use of ICT in TLP and providing distance learning material to students through e-contents. It organized capacity building training program for teaching faculty and training workshops for nonteaching staff.

IQAC has developed its own operational methodology through its planning and motivational strategies: post-accreditation IQAC is reconstituted as per the NAAC guidelines. It works from planning to discussing outcomes and looking for possibilities of new avenues in area or activity. It has developed itself in this review mechanism in the course of time. It executes periodical meetings with departments, reviews on endeavors taken, shares with heads under guidance of the principal, makes recommendations

and seeks approval from the C. D. C. in time.

IQAC, through the Feedback Committee, collects and analyses feedback taken from all stakeholders. Based on this, teachers are suggested to apply new technologies and to enrich TLP in academic sense, for instance. This feedback mechanism has helped the college to take action on recommendations sought in correct possible way in time. Activities including induction program, extension and outreach program, workshops, seminars and like were conducted.

File Description	Document
Upload Additional information	View Document

6.5.2

Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: C. Any 2 of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Promotion of Gender Equity:

The college takes various initiatives to promote gender equity in the college. The concept of gender equity refers to “fairness of treatment for both boys and girls, according to their respective needs. Education at DYPCCBS deals with education to focus on promoting the equal participation of women and men in making decisions; giving equality in learning process, educational outcomes, results; and providing equal benefits for both genders.

Given below is the list of activities conducted by the college gender equity promotion

- 1) The college organizes many programs on gender equity, awareness for women to make them confident and competent and for their overall personality development.
- 2) The health awareness programs, the programs on laws and legislations for women, and safety measures for women are organized to focus on gender sensitization.
- 3) The focus of each department is to reinforce the vision of the institution by providing empowering education to girls as well as boys.
- 4) The college has provided both Safety and security through appointing watchman and installing CCTV cameras throughout the college campus. There is a restricted entry of automobiles in the college campus. Separate common room is available to study and rest.

National/ International Commemorative Days, Events and Festivals:

Every year along with the National festivals, the birth anniversaries and death anniversaries of various great Indian Personalities, Heroes and Leaders are celebrated in the college S.M.DR.DY.Patil college of computer and business studies strongly believes that unless the present generation of youth is not sensitized about the significance of the festivals and the sacrifices which great men and women of this country have made for uplifting their countrymen the students will not be able to understand their responsibility towards the nation.

Our College observes national and international commemorative days, events and festivals to educate our students on Indian heritage, history and different practices as well as to acquaint the contribution of historical figures to freedom, justice and useful practices as under:-

National Independence Day -15 August, Constitution Day 26 November, National Voters Day- 25 January, Indian Republic Day -26 January ,International Women's Day- 8 March , Savitribai Phule Jayanti -3 January, Chatrapati Shivaji Maharaj Jayanti -19 February, Marathi Bhasha Din -27 February , Annual Social Gathering, Ganesh Festival, Health Check-up Camp, Swami vivekanand jayanti-12 January, Internartional yoga day-21 June, World Population day-11 July etc.

Thus, the institution promotes gender equity and organizes adequate national and international commemorative days, events and festivals.

File Description	Document
Upload Additional information	View Document

7.1.2

The Institution has facilities and initiatives for

- 1. Alternate sources of energy and energy conservation measures**
- 2. Management of the various types of degradable and nondegradable waste**
- 3. Water conservation**
- 4. Green campus initiatives**
- 5. Disabled-friendly, barrier free environment**

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	View Document

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The

institutional environment and energy initiatives are confirmed through the following

- 1.Green audit / Environment audit**
- 2.Energy audit**
- 3.Clean and green campus initiatives**
- 4.Beyond the campus environmental promotion activities**

Response: A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

The college is proactively taking efforts in providing an inclusive environment. The initiatives are to promote better education, economic upliftment of the needy and set communal harmony. The extension activities are targeted towards enabling a holistic environment for student development. College has always been at the forefront of sensitising students to the cultural, regional, linguistic, communal, and socio-economic diversities of the state and the nation. The college celebrates cultural and regional festivals like Constitution Day, Independence day etc. to teach tolerance and harmony to the students. By providing a barrier-free environment, needed facilities, and human and technological assistance, The university has revised the curriculum with the inclusion of topics related to human rights, peace, tolerance, love, compassion, harmony, promotion of social values, awareness of environmental protection, and ethics. For this college organised Marathi Bhasha Din, Spoken English Course etc.

The college takes pride in launching the Plantation Programme wherein the focus is not only on creating sound academic foundation of the student community but it moves a step forward to develop them as better citizens of the country. In this regard, the college impart Professional legal education, inculcates a feeling of oneness among the student community through various practices and programs Various faculties have always been in the practice of organising activities that not only initiate but also motivate the students to adopt various practices that promote the “Unity in Diversity” of our motherland.

The NSS department of the college have organised various academic and co-curricular activities for the propagation of the Fundamental Duties and Rights of the Indian citizens. The college has organised student centric activities like Indian Constitution Day, Voter Awareness Programme, World AIDS Day which have always received huge participation from the students and promoted their awareness about various aspects of Indian citizenship.

File Description	Document
Upload Additional information	View Document

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

***Best Practice No.1**

1. Title of the Practice

SOCIAL AWARENESS AND RESPONSIBILITIES

2)Objectives of the Practice

- 1.To spread awareness about social works.
- 2.To inculcate habit of kindness towards senior citizens and also about childrens who don't have proper resources.
- 3.To provide knowledge among students about road safety and also rules of road safety.
- 4.To develop responsibility towards our religion by taking part in various religious activities.

3)The Context

The social awareness among students regarding rules and regulation of road safety,religious values,our responsibility towards our senior citizens etc, is one of the important part of their life. Various activities related to road safety and temple cleanliness has been taken by college for students.

During various N.S.S. activities students understand the community in which they work develop the relation with community; identify the needs and problems of the community and involve them in problem solving process. During their stay at camp student develop competence required for group-living and sharing of responsibilities. Students conduct various activities such as cleanliness drive, blood donation camp, tree plantation programme, cultural programme and awareness programme on various social issues faced by community.

4)The Practice

N.S.S scheme is for UG level students.Intrested students from various streams enrolled their names for NSS volunteer with incharge Faculty.

A special residential NSS camp was organized at the village.35 volunteer, apart from performing their routine activities,started communicating, interacting with the villagers to enhance their

participation in the lectures and other activities organized for them.

The following activities performed in the village.

- Village Cleanliness
- Awareness Program For village
- Yoga and Pranayam Session
- Utility and Sanitation

5)Evidence of Success

- 1.N.S.S activity brings practical knowledge among the students through field study that brings new ideas for creativity and innovation.
- 2.Students develop overall personality and communication skills.
- 3.Student receives the N.S.S certificate.
- 4.The participating students create the sense of belongingness towards the college and fellow N.S.S volunteers.
- 5.N.S.S activities create a sense of social responsibility among the student.

1.Problems Encountered and Resources Required.

- 1.High expectations of villagers from N.S.S Volunteers. There is list of tasks and duties which NSS volunteers are supposed to perform. But there are lots of challenges such as attitude of local community.
2. Limited financial resources to carryout extension activities.
- 3.Participation of the villagers was less.

***Best Practice No.2**

1) Title of the Practice

GUIDANCE TO STUDENT'S THROUGH COUNSELLING

1.Objectives of the Practice

- 1.To help students to identify and analyse their strengths, weaknesses, interests, abilities and skills.
- 2.To create the awareness among the students regarding available career options.
3. To help students to grow, enrich and explore their overall personality.
- 4.To build confidence among the students and help them to explore their feelings, beliefs and behaviour's.
- 5.To make them aware about their hidden potential and its utilization for their progress and overall development.

3) The Context

The newly enrolled students from different geographical locations and socio-economic conditions. Their educational background ranges from vernacular medium, urban and rural higher secondary schools. To know themselves their strengths, weaknesses, potential and interests is of paramount importance in building their personality and career in present era. The students are also need to be guided to participate in various sports, cultural and research activities and various competitions and competitive examinations.

The underprivileged students from economically weaker families need to be guided about financial help and self-help schemes. So, on this background guidance and counselling are required for students to identify their strength and area of interest to do wonder in future. Thus, it is very challenging task to develop and guide the students by the time they graduate. So, it is planned to organize counselling sessions on career, academic, personal and psychological guidance.

1. The Practice

1. Faculty-wise career guidance sessions are conducted for students to make them aware and explore various career avenues.
2. Students are trained through various skill-based courses in order to make them confident to face the challenges.
3. Awareness programs on civil service, cultural and sports are conducted to encourage students to prepare for civil service exams and other competitions.
4. Psychological counselling sessions are conducted by psychology department.
5. In the induction programme students are informed about all the rules and regulations, facilities and practices of college.
6. Mentor Mentee Scheme is implemented in the college for all type of counselling.

1. Evidence of Success

1. Participation and attendance of the students for the counselling session has been tremendously increased.
2. The success rate of students in the examination have been improved continuously over the years.
3. The rate of placement and progression is comparatively increased.
4. Students' participation and achievement in sports and culture is noteworthy.
5. Many parents reported positive changes.
6. Many students have started their own business.
7. Many final year students enrolled for entrance test for their admission and some of them qualified.

1. Problems Encountered and Resources Required.

1. It has been observed that some students, who need counselling or who have been recommended for counselling by the mentors are reluctant for counselling. Hence, counselling cannot be made mandatory.
2. Limited parental support creates obstacles in the career of the students.
3. Some students have to do part time jobs to support their family therefore they couldn't participate in the college activity.

File Description	Document
Best practices as hosted on the Institutional website	View Document

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Earn and Learn Scheme:

The Earn and learn scheme is implemented in Dr.DY Patil college of computer and business studies, from past two years through this Scheme needy students are benifited ,the motto of the scheme is Education through Self-help. 'As a mark of gratitude our college has started DR.DY Patil College of Computer and Business studies, Earn and Learn Scheme'. Our college run this scheme by Self funding.

College's Assistance in Natural Calamities

Floods in kolhapur districts region have caused widespread devastation with many families losing their homes, belongings and even loved ones. College staff stepped up to provide help in whatever way they could. The college organised a donation drive to college funds, cloths and other essential supplies for flood victims. faculty members actively participated in the drive and donated generously. With the help of affiliated university donations collected by the college were distributed to the flood victims in Form of grocery,blankets etc.

Achievement and Awards received by college and faculty

College and Faculty members have received various awards based on their contribution to their field of

study, service to the academic community.

Entrepreneurship

Research, Innovation and Entrepreneurship are the key components of the vision of S.M.DR.DY Patil College Of Computer And Business Studies Entrepreneurship is considered to be the most useful attribute in the context of modern India. Right from the establishment of the College gave top priority to entrepreneurship and established the Entrepreneurship Development cell (EDC) in the college to promote Entrepreneurial spirit among the students. EDC spreads awareness about entrepreneurship among all the students and faculty by organizing the awareness camps, motivational lectures of successful and failed entrepreneurs etc.

Given bellow are the objectives of ED Cell.

- 1.To guide students through various stages of entrepreneurship
- 2.To conduct guest lectures where in entrepreneurs will share their experience.
- 3.To instil within the students & faculty the necessity and value of Entrepreneurship.
- 4.To enable students to remain self-reliant in their employment
- 5.To make every effort for building a rapport with the leading educational colleges who are well versed with EDC

The process of ED Cell is described below:

1. The college forms the Entrepreneurship Development Cell every year for the smooth functioning of ED activities
2. College conducts workshops for faculty and students to increase their knowledge and skills in the many facets of entrepreneurial acumen.
3. The registration of the interested students in business is done at the beginning of the year.
4. The committee conducts a self-assessment survey of the interested students regarding willingness to work, family support, accepting capacity of financial and career risks, good network of friends, decision making ability, etc. The special guidance and counselling sessions are organized for registered students

The Wall of Honour :

The Wall of Honour seek to recognise the efforts and achievements of exceptional entrepreneurs who have successfully started there are business and who are working in the field of entrepreneurship. The successful entrepreneurs of the college are interviewed and their information is displayed in the Entrepreneurship Development Cell of the college in the form of “Wall of Honour”. The “Wall of Honour” has details like photograph, their name, Business title .

The Outcome of ED Cell:

More than 20 students have become entrepreneurs and set up their own business unit ED cell proudly invites alumni entrepreneur students to interact with current batches. ED cell organizes ‘Wall of Honour’ programme for students, so that current students get motivated and can think about futuristic and innovative products and services. College has signed MOUs with various Educational,Service Organizations and training institute. Students can get entrepreneurial knowledge through field visits, on-job training, etc.

File Description	Document
Appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

The college has adopted a progressive outlook under the guidance of visionary management and earn name and fame in academic excellence and innovative skills. The college has IQAC coordinator, Heads of departments, Academic Coordinator, College Examination Officer and qualified, experienced, dedicated staff members. Through the conduction of a series of activities like induction program, mentoring system, student's welfare schemes, expert talks, departmental forums, social awareness activities through NSS, sports facilities and many more, the college has created a vibrant environment for overall development of students in academics and every field. The institute has good infrastructure with well developed and equipped laboratories, an enriched library. College organizes various programs to promote gender equity and women empowerment. Safety and security of students is also treated with prominence. The college gives special focus on Entrepreneurship Development. The college strives to inculcate moral and ethical values in the graduates to be able to become responsible citizens. The college is well recognized and appreciated by the local, district and state level community. The college intends to provide the future students, an academically rich learning environment with diversified courses combining virtual teaching and real learning. Our College has taken an initiative to make ICT based classrooms.

Concluding Remarks :

The college has adopted a progressive outlook under the guidance of visionary management and earn name and fame in academic excellence and innovative skills. The college has IQAC coordinator, Heads of departments, Academic Coordinator, College Examination Officer and qualified, experienced, dedicated staff members.

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Our College has taken an initiative to make ICT based classrooms. Regular feedback is collected from the stakeholders to improve the academic and infrastructural standards of the college.

